

# Shantay Allen

Marshfield, WI 54449

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My name is Shantay Allen and I'm currently seeking employment. I'm a good team player, hard dedicated worker and quick to catch on, I'm willing to learn new things and interact with many different new faces. I'm looking to build my work experiences, I'm open to learning new jobs.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Security Officer**

American Public Defense - Chicago, IL

October 2019 to Present

-Promptly responded to all security violations and emergency calls

-conduct rounds

-complete daily log

Monitor the facility to ensure everyone's safety

### **Security Officer**

GardaWorld Security Services - Indianapolis, IN

June 2021 to March 2022

- Conduct rounds

- Check workers thru metal detectors

- Check temperatures

- Check in visitors

### **Home Care Companion**

Health Care Plus Senior Care - South Holland, IL

December 2018 to December 2019

\*I spend time at the workplace doing light house cleaning.

\*Cook clients meals.

### **Security Officer**

Excel Security - Chicago, IL

January 2016 to April 2016

Keeping an eye out on the property, doing rounds, & doing daily reports

### **Assembly Line Worker**

Creative Werks, LLC - Bensenville, IL

September 2014 to January 2015

Packing gum on the assembly line

## **McDonalds Crew Member**

McDonald's - Chicago, IL  
June 2013 to January 2014

Work the cashier taking orders and exchanging money  
Provide customers with their orders  
Drop money in the safe when working on closing nights

## Education

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### **High school or equivalent**

Area Career Center - Hammond, IN  
October 2018 to February 2019

## Skills

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- Security
- Customer Service
- Stocking
- Senior Care
- Cleaning Experience
- Caregiving
- Cooking
- Home Care
- Laundry
- Residential Cleaning
- Loss Prevention
- Driving
- Meal Preparation
- Food Preparation
- Cashiering
- Nursing
- Dementia Care
- CCTV
- Surveillance
- Typing
- Cash Handling
- Personal Assistant Experience
- Alzheimer's Care
- Hoyer Lift
- Healthcare (1 year)
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- Cna (Less than 1 year)
- Warehouse experience
- Customer support

## Certifications and Licenses

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### **PERC Card**

May 2018 to May 2021

Perc card- unarmed security

### **Security Guard**

### **Class D Security License**