

Shenan Lyn Merza RN, BSN, CCS

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OBJECTIVE

A professional, newly Registered Nurse, experienced Licensed Vocational Nurse and AHIMA Certified Coding Specialist, pursuing a career in the medical industry in which my education, training, and skills may be effectively utilized towards advancement.

CERTIFICATIONS

- CA Registered Nurse - License # 95263722
- AHA BLS/CPR Certified
- Los Angeles Hospital Fire and Life Safety Certified
- AHIMA Certified Coding Specialist – Certification # C014160
- IV and Blood Withdrawal Certified
- Efficient with computer and charting programs such as: Cerner, Orchid Powerchart, 3M Encoder, EZCap, EZnet, MCG/InterQual Criteria, EPIC CareConnect, Salesforce, QualMetrix, Experian Health, CPSI and most EMR systems
- Bilingual: English and Tagalog

EDUCATIONAL BACKGROUND

Bachelor of Science in Nursing - West Coast University - Los Angeles, CA	06/2018 - 06/2021
• Dean's List: GPA – 3.85	
Licensed Vocational Nursing — American Career College — Ontario, CA	02/2013—06/2014
• Honorable Award: GPA – 3.87	
Medical Assisting — US Colleges — Montclair, CA	01/2012—06/2012
Medical Coding — Hope of Saint James — Covina, CA	10/2011—06/2012

SKILLS

- Patient Care, Patient Assessment, Leadership, Infection control
- Cardiac, Maternal, Pediatric, Neonatal, Psychiatric, Home and Hospice Care
- Cardiac monitoring 5-lead and 12-lead
- Administration of medications: Intravenous, Intramuscular, Subcutaneous, Intradermal injections
- Venipunctures and Blood withdrawal
- Blood glucose monitoring
- Tracheostomy, Gastrotomy, Dialysis Care
- Wound care of all types
- Urinary Catheterization

WORK EXPERIENCE

iVitalize — Las Vegas, NV

01/2022 – Present

Registered Nurse

- Responsible for performing COVID testing using nasal and/or oropharyngeal swabs technique with PCR, RPP and rapid testing
- Responsible for conducting facility visits and assisting in the administration of group testing events
- Ensuring specimen integrity by adhering to procedures for specimen handling processing, status during the entire course of treatment
- Running lab tests ordered by the medical team or established standing protocols including specimen collection, proper identification on specimen, label the specimen with all required information and handle the specimen according company's protocol
- Adhering to company's policies and procedures including departmental programs, quality control and safety
- Recording outcomes regarding swab after test is run

- Demonstrating customer service and compassion when interacting with patients and staff
- Performing administrative tasks as required
- Performing other related duties as required
- Maintain patient confidentiality

Olive View - UCLA Medical Center — Sylmar, CA

11/2019 – 02/2021

Licensed Vocational Nurse

- Infectious Disease Department handling Medical Surgical and Telemetry patients
- Previously handling positive tuberculosis patients before COVID pandemic
- Responsible for providing direct or indirect nursing care to patients who present with urgent, emergent, or potential health problems; utilizes knowledge of basic nursing principles, practices and ethics, and concepts under the direction of a practitioner to meet patient needs.
- Telemetry monitoring with 5-lead and 12-lead. Able to read cardiac strips
- Prepare and administer medications as directed by physician order following established protocols
- Apply principles of aseptic technique and infection control as directed by the Infection Control Manual
- Execute treatments such as urinary catheterization, bladder irrigations, suction procedures, and throat irrigations
- Obtain specimens from patients (urine, stool, etc.)
- Perform venipuncture and finger sticks to obtain blood samples
- Prepare specimens and specimens for lab analysis
- Initiate emergency procedures (including basic CPR) and provide emergency patient treatments
- Document pertinent patient information, assessment and nursing procedures following established protocols
- Maintain patient confidentiality

Imperial Health Holdings — Pasadena, CA

03/2019 – 08/2019

LVN, Concurrent Inpatient Case Manager - Part time

- Completes Initial, Concurrent, Peer Reviews, Expedited Appeal Reviews, and Retrospective reviews in a timely manner to ensure continuous coverage per Medicare guidelines
- Utilize clinical information and knowledge of Medical Necessity criteria using Milliman guidelines to effectively communicate plans of care to facility staff, and healthcare partners
- Working together with the Medical Director and Denial Team on conducting prior authorizations/denials in closing loop of care of each patient

UCLA Health — Santa Monica, CA

03/18/2019 and 03/20/2019

LVN - Registry under Maxim Health Services

- Contracted LVN staff to cover for strike, assigned at a Family Practice clinic
- Excellent knowledge with EPIC Care Connect
- Interview patients, measure vital signs, and record information in patients' EMR, process discharge summary care
- Prepare treatment rooms for examination of patients, set up and assist with procedural instruments and equipment
- Blood sugar checks, ear irrigation, facilitates lab orders

Alliance for Housing and Healing - Los Angeles, CA

02/2019 – 03/2019

LVN Charge Nurse - Part time, Registry under Maxim Health Services

- Direct housing care to chronically homeless persons with HIV/AIDS, oversee maximum of 6 group home residents during an assigned shift
- Administration of medications and treatments prescribed by the physician and preparation and care of patients receiving specialized treatments
- Collaborate with the rest of the group homes team to assure the best care is provided to our residents

Integrated Home Health - Burbank, CA

04/2018 – 02/2019

LVN Field Nurse

- Nursing Care includes physical care, emotional support, and patient and family education
- Administration of medications, immunizations, insulin and wound care treatments prescribed by the physician and preparation and care of patients receiving specialized treatments administered by the physician or the professional nurse

- Recognizes and reports symptoms that indicate changes in the condition of the patient to the Case Manager

Heal - Century City, CA

10/2018 - 12/2018

LVN, Wellness and Flu Nurse - Part time, Registry under Maxim Health Services

- Administering adults, pediatric and infant's immunizations during house calls.

MedPoint Management — Woodland Hills, CA

06/2018 - 08/2018

LVN, Concurrent Inpatient Case Manager

- Completes Initial, Concurrent, Peer Reviews, Expedited Appeal Reviews, and Retrospective reviews in a timely manner to ensure continuous coverage for Medicare and Managed Care
- Utilize clinical information and knowledge of Medical Necessity criteria to effectively communicate plans of care to insurance case managers, facility staff, and healthcare partners
- Responsible for communicating authorizations and denials with other departments
- Responsible for communicating discharges with identified payers

Broadview Residential Care Center — Glendale, CA

02/2018 - 04/2018

LVN Charge Nurse – Part- Time

- Responsible for overseeing the care of patients provided by Certified Nursing Assistants
- Administered PO medication, insulin coverage and wound care treatments
- Performs admission assessments, and ongoing re-assessments based on departmental specific policy and procedures

Apollo Medical Management — Glendale, CA

01/2017 - 04/2018

LVN, ACO Care Manager

- Functions as liaison between administration, beneficiaries, physicians, and other healthcare providers
- Health coach for Chronic Diseases/CCM i.e. Diabetes, CHF Programs, Conducts Annual Wellness Visits
- Provides support activities to address adequacy needs in the Medicare ACO's participating provider network as directed including Next Gen ACO
- Excellent knowledge with Chronic Care Management and HEDIS/Star Measure
- Facilitates and provide Quality Physicians Reporting annually

MiraMed On-Call — Thousand Oaks, CA

10/2015 - 01/2018

Remote HCC Risk Adjustment Medical Coder - Contract

- Review medical record information to identify, collect, assess, monitor and document claims and encounter coding information as it pertains to Hierarchical Condition Categories (HCC)
- Audit provider documentation of CPT, ICD-9 and ICD-10 codes to ensure adherence with coding and CMS Risk Adjustment guidelines

Wound Care Advantage - Sierra Madre, CA

06/2016 - 01/2017

Documentation Review Analyst

- Specializing with Wound care and Hyperbaric Oxygen Therapy, comply with regulations related to review, payments and different guidelines nationwide such as Medicare as opposed to the claims departments of insurance companies
- Duties include reviewing medical records/claims for medical necessity, authorization, quality assurance and coding to ensure accuracy of the documentations and charges for in-network Providers and clients nationwide
- Extensive knowledge with E/M charges, DRG Grouper, HCPCS, ICD-9, ICD-10 and CPT billing/charges and payments

Olive View-UCLA Medical Center — Sylmar, CA

10/2015 - 04/2016

Health Information Abstractor

- Patient Record Abstractors analyze, abstract medical records for documentation completeness and compile medical information from patients' records as a service to physicians, researchers, and various agencies and business offices associated with patient care
- Conducts quality assurance for completeness of medical records

Brookdale Senior Living - San Dimas, CA

08/2015 - 09/2015

Resident Care Assistant

- Assisting with bathing and grooming such as shampooing hair, finger and toenail care, brushing teeth and shower assistance
- Provides meal and laundry assistance
- Assist in the provision of resident care by performing non-licensed nursing/caregiver duties under the direction and supervision of a designated licensed nurse or the Assisted Living Services Director following established policies and procedures

REFERENCE UPON REQUEST