

# Amber Thomas

## **Part-time cashier**

Mobile, AL 36618

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+1 251 421 3033

Part time employment as an cashier

## Work Experience

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### **Registered Nurse**

Tulane Medical Center - New Orleans, LA

June 2021 to Present

### **Medical Receptionist**

ALABAMA ORTHOPAEDIC CLINIC - Mobile, AL

January 2019 to Present

Scheduler for producers

Check Insurance verification

### **Office Assistant /Dispatcher**

Express Transport - Mobile, AL

August 2018 to December 2018

When in office I would run errands and outside of the office look for trucking loads.

### **Student Worker**

Troy University - Troy, AL

May 2018 to July 2018

### **Cashier**

Dollar General - Semmes, AL

June 2016 to August 2016

Check out customers and help them find items.

### **Retail Sales Associate**

City Gear - Mobile, AL

May 2015 to July 2015

#### Responsibilities

Help customers find what they looking for and encourage the customer to get accessories that go along with their purchase.

#### Accomplishments

I improved my social skills and learn how to deal with certain people in a positive way.

#### Skills Used

Communication, Hard worker , Customers services

**Part-time cashier**

A&J Wings - Mobile, AL  
2011 to 2014

**Skills**

computer programming  
math skills as far as calculus  
word processing  
customer service abilities  
friendly  
operate a standard cash register systems

**Education**

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**Bachelor's degree in Nursing**

University of Mobile - Mobile, AL  
January 2020 to May 2021

**Bachelor's in Biomedical science**

Troy University - Troy, AL  
August 2014 to December 2018

Mary G. Montgomery High School

**Skills**

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- Receptionist
- Filing
- Quickbooks
- MS Office
- Scheduling
- Outlook
- Customer Service
- Organizational Skills
- Microsoft Office
- Front Desk
- Medical Billing
- Front Office
- Reception
- Epic