

DESHERIA GAINES, RN

900 Southerly Road Apt 306
Towson, MD 21204

Day: (443)226-2529

email: DesheriaGaines@yahoo.com

Dear Human Resources Department:

I have reviewed the open nursing position description and I feel that your organization will benefit from a person with my expertise and professionalism. I meet the qualifications for the position with over 5 years of healthcare experience, administrative support, and patient service. I have the ability to interact with health care providers and their interdisciplinary office staff to ensure timely processing of records. My current responsibilities have equipped me for the preparation of many occupations. They include:

- ◆ Over 5 years healthcare experience
- ◆ Patient/Provider Service
- ◆ Keen ability to prescribe, provide, delegate, evaluate and coordinate comprehensive professional nursing care
- ◆ Effective analytical and problem solving ability
- ◆ Ability to plan, organize, and coordinate multiple tasks and assignments

My resume is very detailed and it is my hope that you will review it and appreciate that I have and readiness to be an asset to the team. I grasp concepts easily and adapt to given situations that may relate to the position. Hopefully, after reviewing my resume you will be comfortable knowing that I am not a difficult person to train and I do have the ability to learn and apply what I know rather quickly and still maintain a high standard of professionalism and quality. I also believe that you will appreciate that I am a diligent and optimistic person with a pleasant personality.

I will greatly appreciate the opportunity to meet with you and further discuss my qualifications and the position. I will be contacting your office to follow up on this letter as well. Thank you in advance for your consideration. I can be reached at (443)226-2529 for further information.

Sincerely,

Desheria Gaines, RN

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QUALIFICATIONS OF SUMMARY

Healthcare professional experienced working in fast-paced environments demanding strong organizational, technical, and interpersonal skills. Trustworthy, ethical, and discreet, committed to superior customer service. Confident and poised in interactions with individuals at all levels. Detail-oriented and resourceful in completing projects; able to multi-task effectively. Knowledge, skills, and abilities include:

- ◆ Over 5 years healthcare experience
 - ◆ Patient/Provider Service
 - ◆ Keen ability to prescribe, provide, delegate, evaluate and coordinate comprehensive professional nursing care
 - ◆ Effective analytical and problem solving ability
 - ◆ Ability to plan, organize, and coordinate multiple tasks and assignments
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EDUCATION

Bachelor of Science, Nursing
Coppin State University
Baltimore, MD

Certified Dialysis Technician
DaVita Dialysis-STAR Program
Windsor Mill, MD

CERTIFICATES/LICENSURES

- ◆ State of Maryland Motor Vehicle Driver's License – Class C
 - ◆ Registered Nurse, BSN (RN,BSN): License number R245231
 - ◆ Certified Nursing Assistant-Dialysis Technician (CNA-DT): License number A00064411
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CLINICAL EXPERIENCE

Medical Surgical, Future Care-Homewood	Baltimore, MD
Pediatric Nursing, The Herman & Walter Samuelson Children's Clinic- Sinai Hospital	Baltimore, MD
Maternity, St Agnes Hospital	Baltimore, MD
Psych-Mental Health, Regional Institute for Children and Adolescents	Baltimore, MD
Community and Public Health, Baltimore City Health Department	Baltimore, MD
Critical Care, Future Care- Homewood	Baltimore, MD

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EXPERIENCE HIGHLIGHTS

Patient Service

- ◆ Assess, plan, direct and evaluate total nursing care as determined by the patient's age related physical, psychosocial, and cultural needs in accordance with established standards, policies and procedures of the Health Center.
- ◆ Provides case management by being a patient advocate, resource and contact person for patients.
- ◆ Provides basic education information to patients and family, focusing on self-care appropriate to their age and identified learning considerations and needs.
- ◆ Performs assessment data collection and documents subjective data (chief complaint and allergies) and objective data (vital signs/weight/etc.).
- ◆ Reviews basic health history information for patients; focusing on environmental, self-care and clinic discharge planning.
- ◆ Administers medications and intravenous solutions skillfully and correctly, and performs lab/diagnostic testing as ordered by provider and reports all critical lab values immediately.
- ◆ Demonstrates an ability to remain calm, perform effectively and professionally during peak periods of activity and emergency situations.
- ◆ Anticipates and prepares examination room with equipment and supplies required for the visit.
- ◆ Assists provider with examination and procedures per request.
- ◆ Utilizes universal precautions in obtaining specimens (venipuncture, cultures, etc.) and in delivery of patient care.
- ◆ Performs lab testing (i.e. urine dip, pregnancy test, strep screen, hemacue) including quality controls and maintains all laboratory/diagnostic test logs.

Administrative Support

- ◆ Evaluates the effectiveness of the care given by interdisciplinary care team and identifies problems and guides team members to their solution.
- ◆ Assigns care team members in accordance with patient needs, staff capabilities and qualifications to meet the needs of the clinic.
- ◆ Participates in training, orientation, competency assessment and education of new employees.
- ◆ Communicates clearly, concisely and accurately, creating a working climate that provides growth and job satisfaction of personnel.
- ◆ Serves as a resource person to other staff in the area of one's own clinical expertise.
- ◆ Maintains economical and efficient nursing care in a clean and safe environment.
- ◆ Participates in performance improvement activities as requested.
- ◆ Demonstrates ongoing understanding of corporate compliance policy.
- ◆ Participates in meetings, conferences, and demonstrates genuine desire to develop strategies for improved clinic operations and a high level of patient care.

CAREER HISTORY

Primecare Medical	Towson, MD	Correctional Registered Nurse 08/2020-Present
DaVita HealthCare Partners, Inc.	Randallstown, MD	Dialysis Technician 08/2018-06/2020 Hemodialysis Nurse 06/2020-09/2020
Reach Partnership	Baltimore, MD	Assistant Dean of Discipline 2016- 2018

HMIS Long-Term Care

Baltimore, MD

Pharmacy Technician/Clerk 2009- 2012

Extracare-Pharmacy Department

Baltimore, MD

Pharmacy Technician/Clerk 2007- 2009