

LEIGH D. SPARKS

1006 Seneca Drive
Crown Point, IN 46307
(219) 669-1723 Cell

Established, compassionate registered nurse with intensive care, and neurological background, as well as management experience, seeking to continue to self improve while providing quality, holistic care to patients.

Work Experience:

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| 1/12/2009 to present | Methodist Hospital Southlake
Staff Nurse Neurological ICU
Duties include: Wholistic patient care, patient and family education, liaison between patient, families, physicians, other hospital departments including social services and case management, discharge planning, New staff orientation, Charge nurse, RRT Nurse |
| 06/5/2007 to 10/06/2008 | Blackmun, Bomberger, Tyler and Walker Law Firm
Nurse Consultant
Duties included: Liaison between lawyers and Methodist Hospital Document and chart review for legal cases involving physicians, hospital and staff, preparation for court cases |
| 1/12/2006 to 06/2007 | St. Anthony Medical Center Crown Point
Department Manager for Rehab and Short Stay Units
Duties included: hiring, evaluations, firing, ensuring regulatory compliance, payroll, managing and supervising clinical staff, patient and family satisfaction based on Press Ganey, budgeting, inservices, training staff, and daily operations of clinical staff and units. Patient and family education.
Also opened brand new Short Stay Unit for 23 hour to 72 hours observation patients. This included hiring all staff, helping to design and set up unit including budgeting and equipment purchasing. |

Won the Press Ganey Award for Patient Satisfaction

02/2001 to 10/2005

Methodist Hospital Southlake

Orthopedics Unit and Medical Surgical Unit Manager

Duties included: hiring, evaluations, firing, ensuring regulatory compliance, payroll, managing and supervising clinical staff, patient and family satisfaction based on Press Ganey and Studer , budgeting, inservices, training staff, and daily operations of clinical staff and units. Patient and family Education

04/1999 to 02/2001:

A.G. Edwards

Financial Planner and Stock Broker

Duties included: Sales of investment securities, Management of investor portfolios, Retirement planning and education

04/1995 to 04/1999:

Methodist Hospital Northlake and Southlake Campuses

House Supervisor/Nursing Coordinator

Duties included: Administration of hospital functions after hours, Management of hospital, Staffing for both campuses, Running codes, Disaster and emergency coordinator, patient, family and staff satisfaction, Liaison between patients, families, hospital staff and administration. Retrieved medications after pharmacy regular hours.

1993 to 04/16/1995:

Methodist Hospital Northlake

Staff Nurse Neurological ICU

Duties include: Wholistic patient care, patient and family education, liaison between patient, families, physicians, other hospital departments including social services and case management, discharge planning. Helped design and set up brand new Neuro ICU unit

06/1992 to 1993:

Methodist Hospital Southlake

Staff Nurse Neurological IMCU

Duties include: Wholistic patient care, patient and family education, liaison between patient, families, physicians, other

hospital departments including social services and case management, discharge planning. Charge Nurse for evening and midnight shifts

02/1990 to 06/1992: Methodist Hospital Southlake Campus
Nurse Extern for Cardiology and Neurological Units

Education:

1992 Associates Degree in Nursing from Purdue University Calumet
Hammond, Indiana

1990 Bachelors Degree in Movement and Sport Sciences/Sports Medicine
Purdue University West Lafayette, Indiana

Memberships/Awards:

1991-1992 Vice President of Student Nurse Association
Press Ganey Award for Patient Satisfaction as Nurse Manager

Other Credentials:

CPR certified
PALS certified
ACLS Certified
TNCC Certified
NIHSS Certification
RRT (rapid response nurse)