

Karen Bostick

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I am a Registered Nurse with eighteen (18) years of medical office experience in Pediatrics as a Certified Medical Assistant. I have obtained clinical experience in patient care, critical thinking, time management, and leadership. I have proven skills in triaging patients, taking vitals, phlebotomy, vaccine administration, laboratory testing, CPR certified, PALS certified, EMR trained, and assisting providers in the care of all patients.

Authorized to work in the US for any employer

Work Experience

Registered Nurse

Doctors Hospital of Augusta - Augusta - Augusta, GA

October 2021 to Present

I currently work as a staff nurse on the pediatric medical/surgical and PICU unit. My job is to provide nursing care to all patients and use clinical judgment to care for the patients on the unit. I provide majority of care to burn patients; patients returning post-op from surgery or needing surgery. I care for wounds of all types, dressing wounds, and utilizing wound vac machines.

- Utilized the nursing process to assess, plan, intervene, and evaluate patient care
- Consulted and coordinated with healthcare team members
- Admitted and discharged patients
- Monitored, recorded and communicated patient condition
- Provided daily medication administration and administration of all medications
- Performed administrative duties

RN Clinical Supervisor

Pediatric partners of augusta - Evans, GA

December 2020 to September 2021

I work along with the office manager in providing a productive staff environment for the providers in the practice. I oversee all clinical staff, RNs, LPNs, and

CMAs, at our 3 locations. I am responsible for conducting interviews, hiring clinical staff, assigning the daily schedules, approving time off requests, conducting annual reviews for each staff, among many other duties. Although I have been in this position a short time, having many years of experience in pediatrics made me a great asset to the company and proven me knowledgeable for this

Certified Medical Assistant

pediatric partners of augusta

August 2004 to December 2020

I am responsible for efficient patient care, assisting physicians, triaging patients, vital signs, lab work, vaccinations/allergy shots, telephone triage, proper documentation in EMR, training new employees for daytime or clinic positions, and being a team player. Worked as a doctor's nurse for ten (10) plus years and became a team leader February 2016 until August 2018. As a team leader,

I was responsible for other nurses and establishing teamwork amongst the office, morning huddles/ meetings, and esteeming others to provide great patient care. As a team leader, I still performed my duties as a doctor's nurse and responsible for daily vaccine counts, monitoring office/lab efficiency, Proficiency testing, and training new employees.

Certified Medical Assistant

west augusta pediatrics
June 2003 to July 2004

I was responsible for patient care, assisting physicians, triaging patients, telephone triage, lab work, vaccinations, and being a team player.

position.

Education

ASSOCIATES DEGREE OF NURSING in NURSING

AIKEN TECHNICAL COLLEGE - Aiken, SC
August 2018 to December 2020

DIPLOMA in MEDICAL

AUGUSTA TECHNICAL COLLEGE - Waynesboro, GA
March 2002 to June 2003

Skills

- Leadership
- Time management
- Patient care
- Experience Administering Injections
- Vital Signs
- Phlebotomy
- Triage
- Care plans
- Nursing
- Computer skills
- Laboratory Experience
- Medical Office Experience
- Medication Administration
- EMR Systems
- Venipuncture
- Supervising Experience
- Nurse Management
- Hospital Experience
- Medical Terminology

- Phone Etiquette
- Employee Orientation
- Anatomy Knowledge
- Office Management

Certifications and Licenses

Certified Medical Assistant

RN

CPR Certification

BLS Certification

PALS