

Marvetta Jenkins

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Work Experience

Medical Assistant

NASH CORRECTIONAL INSTITUTION - Nashville, NC
June 2021 to Present

Medical assistant passing medication, drawing blood and processing labs, wound care, document in Hero, scanning paperwork, and taking vitals

Medical Assistant

Axiom Staffing Group - Texas City, TX
March 2021 to May 2021

COVID Testing

Medical Assistant

WakeMed - Clayton, NC
October 2019 to February 2021

COVID Testing

Registered Medical Assistant

Duke Otolaryngology - Raleigh, NC
January 2019 to April 2019

- Take patient vital signs and history
- Obtain and scan medical records
- Process instruments
- Work with EMR (Epic)
- Take phone calls
- Authorize drug refills as directed
- Telephone prescriptions to a pharmacy
- Perform other clinical functions as delegated and supervised by the physician
- Explain treatment procedures to patients
- Assist with procedures
 - Turbinate Reduction
 - Oral/ Nasal Biopsies
 - Balloon Sinuplasty
 - Ear Steroid Injections
 - Nasal Cauterization
 - Flexible Nasal Laryngoscopy
 - Rigid Nasal Endoscopy

Certified Nursing Assistant

Bright Star - Cary, NC

August 2018 to April 2019

- Companion care
- Assist with bathing and meal prep
- Medication reminders

Medical Assisting Extern

North Hills Integrative Medicine - Raleigh, NC

October 2018 to November 2018

- Take patient vital signs and history
- Laboratory testing, including pregnancy tests and urinalysis
- EKG
- Phlebotomy
- Prep for procedures
- Ear irrigation

Certified Nursing Assistant

Nash General - Rocky Mount, NC

August 2017 to February 2018

Float throughout the hospital and provide care for patients and supervise patients that needed it.

CNA - Certified Nursing Assistant

Long Leaf - Wilson, NC

August 2015 to July 2017

Health Care Tech

- Provide care for geriatric patients and for patients of Alzheimer's disease and related dementia.

Certified Nursing Assistant

Breckenridge Retirement Center - Rocky Mount, NC

August 2013 to May 2015

- ADL Care
- Feeding
- Assist Ambulation
- Companionship

Certified Nursing Assistant

Golden Living Center - Tarboro, NC

June 2010 to May 2015

- ADL Care
- Feeding
- Assist Ambulation
- Companionship
- Vital Signs

Education

AAS in Medical Assisting

ECPI University - Raleigh, NC

November 2018

Skills

- Phlebotomy
- Ekg
- Medisoft
- Patient education
- Laboratory
- Excel
- Outlook
- Powerpoint
- Ms word
- Word
- Vital Signs
- Patient Care
- Injections
- EMR
- Receptionist
- Alzheimer's Care
- Meal Preparation
- Medical Records
- Dementia Care
- Venipuncture
- ICD-10
- Laundry
- Caregiving
- Hospital Experience
- Triage
- Memory Care
- HIPAA
- Customer service
- Medical office experience
- Epic
- Anatomy knowledge
- Specimen collection / processing

Certifications and Licenses

CPR Certification

CNA

CPR Certification

CPR Certification

Certified Medical Assistant

Additional Information

SKILLS

- Injections
- Phlebotomy
- EKG
- Patient education
- Patient call backs
- Laboratory testing (flu, strep, urinalysis)
- Medisoft
- MS Word, Excel, PowerPoint, Access, Outlook
- Vital sign