

Michelle Jankowski

Milwaukee, WI

-Email me on Indeed: <http://www.indeed.com/r/Michelle-Jankowski/363218f1c1151c0b>

Most recently employed as a travel nurse for the Flagstaff CBOC Veterans Affairs. Previously worked travel contracts for Loyal Source, Vero Beach Public Health Department, Jogan, ES Healthcare, Boston Medical and Walgreens. Experienced with Covid-19 protocols, worked closely with epidemiology. Up-to-date on all CDC recommended trainings. Graduated top of the class at Herzing University for practical nursing. Portfolio of achievements include media recognition and award for Boston Medical Center, recognition and awards from Children's Hospital, Dean's List award, and experience as a successful small business owner. Broad-based background, strong work ethic and committed to organizational objectives. Proactive nurse with the ability to work well as a team or liable to work individually. Proven success to achieve objectives and meet critical deadlines within fast-paced, constantly changing environments. Highlights of Qualifications or Competencies

- Good communication and interpersonal skills
- Physical stamina and ability to concentrate for long periods of time
- Active listening
- Good problem solver
- Management skills
- Strong background in customer service
- Critical thinking
- CPR certified

Clinical Skills And Knowledge

- Providing the basic bedside care like dressing wounds, changing bandages, inserting catheters, and giving injections
- Experience with G-tube and trach vent patient.
- Taking the patient's vital signs such as respiration, temperature, blood pressure, and heart rate.
- Assembling the equipment like gastrostomy tubes, catheters, and oxygen supplies.
- Accomplish scheduled immunizations and vaccinations, visual acuity testing, nebulizer treatments, and regulate TB tests
- Experience entering data with Epic, Point Click Care and EMR.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

LPN

Impact Health - King of Prussia, PA
September 2020 to Present

LPN

US Department of Veterans Affairs - Flagstaff, AZ

April 2022 to June 2022

- Triage and assess patients prior to entering the clinic.
 - Administer medications.
 - Assess, plan, implement, and evaluate care provided to all patients assigned.
 - Obtain vital signs and connect patients with providers via telecommunication.
 - Record and document patient visits.
 - Transcribe and carry out physicians orders.
-
- Monitor and report changes in patient symptoms or behavior.
 - Educate patients about health maintenance and disease prevention.

LPN

AMI - Racine, WI

November 2021 to March 2022

- Administered Pfizer, Moderna, and Janssen vaccine to the public in different locations of Wisconsin.
- Performed static clinic and mobile event vaccinations.
- Maintained and assured clinical standards and all infectious disease practices.
- Evaluated patient health history, allergies, and contraindications.
- Experience servicing pediatric patients from the age of 6.
- Monitored patients for adverse reactions.
- Traveled up to 60 miles for vaccine events as mobile lead.
- Experience with patient registration on the Wisconsin Immunization Registry.

LPN (Licensed Practical Nurse)

Loyal Source/Florida Department of Health - Vero Beach, FL

August 2021 to November 2021

- Contact tracing.
 - Experience performing drive-thru vaccinations.
 - Maintained and assured clinical standards and all infectious disease practices.
 - Triage patients over the phone and evaluated health history, allergies, and contraindications.
 - Performed Covid testing.
-
- Monitored patients for adverse reactions.

LPN Mobile Vaccinator

Loyal Source/Jogan - Durango, CO

April 2021 to July 2021

- Administered Pfizer vaccine to the public in different locations of Colorado.
- Experience performing drive-thru vaccinations.
- Maintained and assured clinical standards and all infectious disease practices.
- Evaluated patient health history, allergies, and contraindications.
- Coordinated events with public health in surrounding areas of Durango, Colorado.
- Monitored patients for adverse reactions.
- Traveled up to 60 miles for vaccine events.

LPN

Execu-Search/Ash-Britt - Woodbridge, VA

March 2021 to April 2021

- Employed for a large event administering up to 3,000 Pfizer vaccine per day.
- Maintained and assured clinical standards and all infectious disease practices.
- Educated patients about the Pfizer vaccine.
- Evaluated patient health history, allergies, and contraindications.
- Monitored patients for adverse events.

LPN

Boston Medical Center/Maxim - Boston, MA
February 2021 to March 2021

- Administered Moderna and Janssen vaccines.
- Prepared syringes with vaccines.
- Maintained and assured clinical standards and all infectious disease practices.
- Educated patients about Covid-19 vaccines.
- Evaluate patient health history, allergies and contraindications.
- Monitored patients for adverse events.
- Document all activities, assessments, nursing actions, and responses.

LPN Vaccinator

Walgreens/US Tech Solutions - Green Bay, WI
January 2021 to March 2021

- Assessment and administration of Covid-19 vaccinations.
- Prepare syringes.
- Travel to facilities within 125 miles.
- Documentation of services provided.
- Self-directed with excellent time management skills and able to work independently.
- Short-term contract assignment.

LPN

CVS Minute Clinic/ US Tech Solutions - Coral Ridge, FL
November 2020 to January 2021

Assist in providing clinical services in a retail setting under the supervision of a Nurse Practitioner.

- Greeting patients, taking vitals, and completing accurate documentation in Epic.
- Ordering supplies, inventory and weekly patient logs.
- Performs and documents hearing tests.
- Collect laboratory specimens and perform laboratory tests under supervision.
- Provide immunizations to children and adults.
- Perform rapid Covid 19 testing using Lumira and Abbott.

LPN

Pompano Beach Elementary / Cross Country Medical - Pompano Beach, FL
October 2020 to January 2021

LPN for Pompano Beach Elementary School providing medical services to students from Pre-K - 5th grade.

- Performing vitals, assessments, providing First Aid, and triage
- Triage students exhibiting Covid 19 symptoms with isolation precautions.
- Followed Broward County Protocols and procedures for possible Covid 19 symptoms.
- Managed the Health Clinic and Isolation room.

Student Clinicals

Herzing University - Milwaukee, WI

May 2019 to April 2020

Villa at Bradley Estates

- Basic care tasks such as grooming, bathing, dressing, exercising and assistance with meals.
- Taking patient vitals and recording data.
- Wound care.
- Administering medication.

Herzing University, 1414 N Prospect Ave, Milwaukee, WI 53202

Jewish Ovation Home

- Providing the basic bedside care like changing bandages, inserting catheters, giving injections, G-tube and medication administration.
- Performing ongoing assessments of residents physical and mental health.

- Assigning and delegating duties to non-licensed nursing staff.
- Assist registered nurses and other superior nurses to develop best care plan for the patients.

Herzing University, 3023 S 84th St, Milwaukee, WI 53227

Village at Manor Park

- Trach care experience in the ventilator unit.
- Administer injections, prescribed medications, enemas, and catheters as well as assist with other basic medical care tasks.
- Collect samples for lab testing.
- Accomplish scheduled immunizations, visual acuity testing, nebulizer treatments, and regulate TB tests.

Manager

Crystal Delight LLC - Wauwatosa, WI

May 2019 to April 2020

Accomplishes financial objectives by forecasting requirements, preparing an annual budget, scheduling expenditures, analyzing variances, and initiating corrective actions

- Maintains quality service by enforcing quality and customer service standards. Analyzing and resolving customer service issues and recommending system improvements.
- Hiring, training, motivating and coaching employees as they provide attentive, efficient service to customers. Assessing employee performance and providing helpful feedback and training opportunities.
- Monitor and report on revenue.

Patient Access Representative

Children's Hospital of Wisconsin - West Allis, WI

May 2016 to May 2019

Register patient information including demographics, billing and insurance.

- Schedule and follow protocols for 13 specialty clinics determining the level of need for outpatient services and diagnostic testing.
- Managed between 300-400 patient accounts weekly.
- Knowledge of EPIC and the new upgraded EPIC system.

- Received recognition and multiple awards such as the Bravo Award, Rockstar Award and Pat on the Back Award from management, colleagues and members of specialty clinics for teamwork and performance.

Medical Receptionist

Dean Clinic - Madison, WI

January 2015 to January 2016

Greeted and assisted clients, scheduled appointments, and maintained records and accounts.

- Provide patients with intake and new patient forms as well as copies of our office policies and obtaining signatures for legally required documents

- Process payments from patients for co-pays and uninsured visits

- Maintains office inventory and equipment by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies, and scheduling equipment service and repairs.

Sales Representative

T-mobile - Greendale, WI

December 2011 to January 2015

Exceed monthly revenue goals through acquiring new customer accounts, maximizing existing customers accounts to identify revenue opportunities, and excelling in quality metrics.

- Participate in marketing efforts to solicit new business, including but not limited to outbound calling, community involvement, outreach programs, and promoting the brand inside and outside the retail location.

- Contributed to earning top honors in becoming the number one store for the market.

- Recognized and awarded for becoming one of the top 3 sales associate for earning the most revenue nationwide for T-mobile.

Owner

Crystal Delight LLC - Brookfield, WI

November 2010 to December 2011

Developed a company from the ground up creating a business plan and managing day-to-day operations at a shop located within a high traffic mall.

- Managed marketing, bookkeeping, payroll, and advertising functions.

- Maintained public relations and promoted products through Wisconsin State Fair, Summerfest, Bastille Days, Dane County Fair and German fest.

- Balanced up to \$25,000 in weekly transactions.

- Hired, trained and managed employees.

Education

Graduate in Nursing

Herzing University - Brookfield, WI

April 2020

Nursing Licenses

PN

Expires: April 2021

Skills

- EMR Systems
- Medical Office Experience
- Tube Feeding
- Medication Administration
- Experience Administering Injections
- Covid Testing
- Triage
- Epic
- Vital Signs
- Nursing
- Laboratory Experience
- Patient Care
- Primary Care Experience

Certifications and Licenses

LPN Compact License

BLS/CPR

Assessments

Work style: Reliability — Highly Proficient

October 2020

Tendency to be dependable and come to work

Full results: [Highly Proficient](#)

Electronic health records: Best practices — Highly Proficient

November 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Highly Proficient](#)

Patient-focused care — Expert

October 2020

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.