

Amy S. Bartlett

Objective

To obtain a position with a company that would allow me to challenge myself and learn new things in regard to my future goals in the healthcare field.

Experience

2021- Present OSF St. Elizabeth M.C. / Outpatient Behavioral Health Ottav
IL 61350

Registered Nurse

- Medication refills
- Patient education
- Phone triage
- Group therapy
- Scheduling

2021 – Present IntelyCare Agency

Quincy, MA 02169

Registered Nurse

- LTC Facility Nursing
- Medication administration
- Physical therapy
- Patient assessment
- Patient intake and discharge
- Blood draws
- Specimen collection
- Covid Testing

2019-2021 Wexford Health Services.

Joliet,IL 60435

Registered Nurse / Stateville Correctional

- Covid / Pandemic Response
- Patient care / Physician assistance / Nurse assistance
- Patient hygiene, ambulation, elimination needs, and comfort care
- Asepsis, wound care, wound dressings, wound closure assistance
- Orthopedic posterior molds, fracture immobilization, crutch training, various splinting procedures
- EKG administration
- Obtaining vital signs and documentation of procedures
- Hemocults, Gastrocults, Urine Dips
- Specimen obtaining and labeling (blood and urine)

- Inventory and stocking
- Clerical duties (filing, phones, fax, equipment repair, supply ordering, consults, etc...)
- Medication administration
- Urgent Care management
- Urgent Care scheduling
- Chronic Clinics
- IV administration
- Emergency Response
- Assessment and triaging
- Patient transfers
- Patient intake
- Health history assessments

2015-Present. Maxim Healthcare Services.

Naperville,IL

Licensed Practical Nurse (LPN)

- Patient Care
- Tracheostomy Care
- Wound Care
- Special Needs Pediatric Care
- Ventilator Experience (Maintenance and Operation)
- Patient Assessment

2014- 2015 Illinois Department of Corrections / Stateville

Joliet, IL

Corrections Medical Technician/CMT (LPN)

- Patient care / Physician assistance / Nurse assistance
- Patient hygiene, ambulation, elimination needs, and comfort care
- Asepsis, wound care, wound dressings, wound closure assistance
- Orthopedic posterior molds, fracture immobilization, crutch training, various splinting procedures
- EKG administration
- Obtaining vital signs and documentation of procedures
- Hemocults, Gastrocults, Urine Dips
- Specimen obtaining and labeling (blood and urine)
- Inventory and stocking
- Clerical duties (filing, phones, fax, equipment repair, supply ordering, consults, etc...)
- Medication administration
- IV administration
- Emergency Response
- Assessment and triaging

2013-2014

Wexford Health Services / Stateville Correctional

Joliet,IL

Licensed Practical Nurse

- Patient care / Physician assistance / Nurse assistance

- Patient hygiene, ambulation, elimination needs, and comfort care
- Asepsis, wound care, wound dressings, wound closure assistance
- Orthopedic posterior molds, fracture immobilization, crutch training, various splinting procedures
- EKG administration
- Obtaining vital signs and documentation of procedures
- Hemocults, Gastrocults, Urine Dips
- Specimen obtaining and labeling (blood and urine)
- Inventory and stocking
- Clerical duties (filing, phones, fax, equipment repair, supply ordering, consults, etc...)
- Medication administration
- Urgent Care management
- Urgent Care scheduling
- Chronic Clinics
- IV administration
- Emergency Response
- Assessment and triaging
- Patient transfers
- Patient intake
- Health history assessments

2004- 2013 Edward Hospital Emergency Department Naperville, IL
Patient Care Technician / Unit Secretary

- Patient care / Physician assistance / Nurse assistance
- Patient hygiene, ambulation, elimination needs, and comfort care
- Asepsis, wound care, wound dressings, wound closure assistance
- Orthopedic posterior molds, fracture immobilization, crutch training, various splinting procedures, orthopedic reductions, and amputation assistance
- EKG and other cardiac monitoring
- Obtaining vital signs and documentation of procedures
- Hemocults, Gastrocults, IStat, Urine Clinitek Dips
- Specimen obtaining and labeling
- Trauma experience / Trauma procedure set-up and take down
- Inventory and Room stocking
- Clerical duties (filing, phones, fax, spreadsheets, equipment repair, supply ordering, consults, etc...)
- Social work experience
- Order Entry (labs, radiology procedures, dietary, etc)
- Training of almost all new employees
- PCT Task Force
- House wide Care Council Committee

Education

1993-1997 **Romeoville High School** Romeoville, IL

- Deans List
- Honor Roll Student
- College Prep course study
- Diploma received

2002-2003 **Butler County Community College** El Dorado, KS

- Certified Nurse Assistant course
- Certificate Received

2003- 2012 **Joliet Junior College** Joliet, IL

- Prerequisites for Associates in Applied Science
- Certification / Licensed Practical Nurse

2017-2019. **Rasmussen College.** Romeoville,IL.

- Associates in Applied Science Degree

2020-Present **Western Governor's University** Online
Program

- BSN Program (Tentative graduation date April 2023)

About Me

I am an extremely fast learner. I work well in a team environment. I am excellent at multitasking, a determined hard worker, very reliable, and enjoy learning new things that help me further my nursing goals. I love working in the Emergency Department and caring for my patients, working with a great team to get what needs to get done accomplished. My long-term goal is to become a Nurse Practitioner.

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