Candace Campbell

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Education

King University, Bristol, TN August 2020- April 2022 Master's of Science in Nursing Administration
Carson Newman University, Jefferson City, TN January 2013- May 2015 Bachelor of Science in Nursing
Walter State Community College, Morristown, TN January 2005- December 2019 Associates of Science in Health Sciences- Obtained December 2019
Tennessee Technology Center, Morristown, TN May 2007 – April 2008 LPN certificate
Morristown East High School, Morristown, TN 2005 CNA certificate

Experience

New Hope Treatment Center, Newport, TN

Program Director June 2021- Present

- Oversees daily functions of staff and clinic.
- Schedules staff.
- Screen, interview, hire staff.
- Check voicemail daily.
- Ensure safe environment for staff and patients.
- Conducts staff meetings.
- Provide and arrange staff development and training.
- Demonstrates and ensures compliance of state regulations and policies and procedures.
- Resolve grievances.
- Directly participates in accreditation activities.
- Manages and audits cash flows.
- Lead diversion control efforts.
- Participates in direct patient care through assessments, medication administration, coordination of care, etc.
- Coordinates and conducts outreach.
- Coordinates and manages relationships with graduate schools, providing a potential internship or preceptorship.
- Maintain state website documentation according to SAMSHA.
- Leads weekly staff meetings, weekly nursing meetings, weekly counseling meetings, and participates in counseling clinical supervision weekly.

- Orders facility supplies and medications.
- Manage personnel files.
- Oversees in-house food pantry and clothing program.

Director of Nursing October 2020- June 2021

Director of Nursing

- Schedule new patient appointments and follow up appointments.
- Take call after hours and weekends.
- Admit new patients.
 - Complete initial medical paperwork.
 - Complete blood draws, EKGs, and Urine Drug Screens.
- Medicate patients.
- Perform random urine drug screens.
- Complete incident forms and conduct investigations.
- Supervise nursing staff.
- Conduct nursing interviews.
- Hold staff meetings.
- Complete, maintain, and order inventory and supplies.
- Work closely with program director and Medical Director.
- Assist doctor in physical exams and patient visits.
- Educate staff and patients on MAT.

Jefferson Family Physicians, Dandridge, TN

RN Clinical Supervisor July 2018-October2020

RN Clinical Supervisor

- Clinical Supervisor in PCP office.
- Supervises 24 LPN/ MAs and manage scheduling.
- Assists on floor when needed.
- Trains new clinical staff.
- OSHA Compliance Officer.
- Maintains inventory, assist in ordering in office supplies, and preforms in office audits of supplies.
- Assist with billing and clerical tasks.
- Responsible for keeping staff licensure up to date.
- Coordinates in office medical equipment testing and calibration.
- Responsible for obtaining paper charts from Iron Mtn Storage in Knoxville, TN.
- Conducts monthly staff meetings.
- Addresses staff and patient concerns/complaints.
- Assist in Insurance Gap Closure.
- Responsible for updating procedures and office policies.
- Preforms annual evaluations and disciplinary actions when needed.
- Assist office manager/administrator in management task when needed.
- Available on call for staff and providers.
- Assist in preforming staff education on new guidelines or policies.

The Heritage Center, Morristown, TN

RN July 2018-August 2020

PRN RN

- Works on floor as RN Supervisor, supervises team of LPNs and CNAs.
- Coordinates and manipulates schedule according to need.
- Assist with patient and family concerns.
- Works as floor nurse- caring for 20-30 patients, assist with new patients admits and responsible for med or IV administration, blood draws, and charting.
- Fills in as a CNA when needed. Assist in patient care

RN June 2015 – *July* 2018

Full-time RN Care Manager / RN MDS Coordinator/ On-Call Supervisor RN Care Manager

- Responsible for managing insurance benefits and continued coverage for all private insurance recipients.
- Responsible for coordination and circle of care meeting with patient and family.
- Responsible for coordinating care at discharge and assisting in transition to lower level of care.
- Responsible for acquiring home health or other therapy needs at discharge, ordering/faxing discharge medications to appropriate pharmacy, and ordering proper home medical equipment when needed.
- Help provide collaborative care amongst other medical disciplines and staff.
- Assist in filling in with admissions office when needed.
- MDS Coordinator
 - Responsible for discharge MDS assessments, as well as, any help needed with other MDS assessments.
 - Responsible for insurance audits.
- On-Call RN Supervisor
 - Responsible for on-call nurse/CNA management.

LPN June 2008 – June 2015 (full-time)

Floor Charge Nurse

- Responsible for basic care of 32 patient hall.
- Responsible for medications, charting, telephone orders, and treatments.
- Responsible for IV care and administration, and blood draws.
- Responsible for delegating CNA tasks and patient care.

Assessment / Admission Nurse

- Responsible for assessing patients upon admission.
- Responsible for admitting new patients to facility.
- Responsible for answering physicians calls, taking new orders, writing new orders on MARs, calling pharmacies, and making patient appointments.
- Responsible for assessing patients after incidents.

CNA July 2005 – *June* 2008

• Responsible for assisting in overall patient care.

- Responsible for serving and feeding meals.
- Responsible for basic tasks such as taking vital signs.
- Responding to patient requests.

UT Medical Center, Knoxville TN

July 2015-September 2016

Staff Nurse on Vascular Transplant Unit

- Responsible for 5-6 patients
- Responsible for medication administration, charting, and delegation of task to proper personnel.
- Responsible for treatments and dressing changes.
- Responsible for admission documentation, assessments, and discharges.
- Responsible for pre-op and post-op care of kidney transplants.
- Responsible for blood and FFP administration.
- Transplant course completed.
- EKG course completed.
- ACLS/BLS certified.

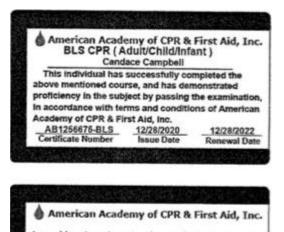
Wound Care Research Team - NDNQI

- Responsible for meeting quarterly wound care team.
- Responsible for 3-4 units and auditing documentation for proper assessments of pressure ulcers.
- Responsible for informing my team on my own floor on updates in wound care management, new products, and new guidelines.

Certificates

BLS Certified

<u>References</u>: Available upon request.



Director of Training	J. Gyowan mp
Training Site	Online Training
Holders Signature 🕼	nologohungel