

Candace Campbell

335 Bonne Vista Drive

White Pine, TN 37890

(423) 736-1849

candaceleia@yahoo.com

Education

King University, Bristol, TN August 2020- April 2022

Master's of Science in Nursing Administration

Carson Newman University, Jefferson City, TN January 2013- May 2015

Bachelor of Science in Nursing

Walter State Community College, Morristown, TN January 2005- December 2019

Associates of Science in Health Sciences- Obtained December 2019

Tennessee Technology Center, Morristown, TN May 2007 – April 2008

LPN certificate

Morristown East High School, Morristown, TN 2005

CNA certificate

Experience

New Hope Treatment Center, Newport, TN

Program Director June 2021- Present

- Oversees daily functions of staff and clinic.
- Schedules staff.
- Screen, interview, hire staff.
- Check voicemail daily.
- Ensure safe environment for staff and patients.
- Conducts staff meetings.
- Provide and arrange staff development and training.
- Demonstrates and ensures compliance of state regulations and policies and procedures.
- Resolve grievances.
- Directly participates in accreditation activities.
- Manages and audits cash flows.
- Lead diversion control efforts.
- Participates in direct patient care through assessments, medication administration, coordination of care, etc.
- Coordinates and conducts outreach.
- Coordinates and manages relationships with graduate schools, providing a potential internship or preceptorship.
- Maintain state website documentation according to SAMSHA.
- Leads weekly staff meetings, weekly nursing meetings, weekly counseling meetings, and participates in counseling clinical supervision weekly.

- Orders facility supplies and medications.
- Manage personnel files.
- Oversees in-house food pantry and clothing program.

Director of Nursing October 2020- June 2021

Director of Nursing

- Schedule new patient appointments and follow up appointments.
- Take call after hours and weekends.
- Admit new patients.
 - Complete initial medical paperwork.
 - Complete blood draws, EKGs, and Urine Drug Screens.
- Medicate patients.
- Perform random urine drug screens.
- Complete incident forms and conduct investigations.
- Supervise nursing staff.
- Conduct nursing interviews.
- Hold staff meetings.
- Complete, maintain, and order inventory and supplies.
- Work closely with program director and Medical Director.
- Assist doctor in physical exams and patient visits.
- Educate staff and patients on MAT.

Jefferson Family Physicians, Dandridge, TN

RN Clinical Supervisor July 2018-October2020

RN Clinical Supervisor

- Clinical Supervisor in PCP office.
- Supervises 24 LPN/ MAs and manage scheduling.
- Assists on floor when needed.
- Trains new clinical staff.
- OSHA Compliance Officer.
- Maintains inventory, assist in ordering in office supplies, and preforms in office audits of supplies.
- Assist with billing and clerical tasks.
- Responsible for keeping staff licensure up to date.
- Coordinates in office medical equipment testing and calibration.
- Responsible for obtaining paper charts from Iron Mtn Storage in Knoxville, TN.
- Conducts monthly staff meetings.
- Addresses staff and patient concerns/complaints.
- Assist in Insurance Gap Closure.
- Responsible for updating procedures and office policies.
- Preforms annual evaluations and disciplinary actions when needed.
- Assist office manager/administrator in management task when needed.
- Available on call for staff and providers.
- Assist in preforming staff education on new guidelines or policies.

The Heritage Center, Morristown, TN

RN July 2018-August 2020

PRN RN

- Works on floor as RN Supervisor, supervises team of LPNs and CNAs.
- Coordinates and manipulates schedule according to need.
- Assist with patient and family concerns.
- Works as floor nurse- caring for 20-30 patients, assist with new patients admits and responsible for med or IV administration, blood draws, and charting.
- Fills in as a CNA when needed. Assist in patient care

RN June 2015 – July 2018

Full-time RN Care Manager / RN MDS Coordinator/ On-Call Supervisor

RN Care Manager

- Responsible for managing insurance benefits and continued coverage for all private insurance recipients.
- Responsible for coordination and circle of care meeting with patient and family.
- Responsible for coordinating care at discharge and assisting in transition to lower level of care.
- Responsible for acquiring home health or other therapy needs at discharge, ordering/faxing discharge medications to appropriate pharmacy, and ordering proper home medical equipment when needed.
- Help provide collaborative care amongst other medical disciplines and staff.
- Assist in filling in with admissions office when needed.

MDS Coordinator

- Responsible for discharge MDS assessments, as well as, any help needed with other MDS assessments.
- Responsible for insurance audits.

On-Call RN Supervisor

- Responsible for on-call nurse/CNA management.

LPN June 2008 – June 2015 (full-time)

Floor Charge Nurse

- Responsible for basic care of 32 patient hall.
- Responsible for medications, charting, telephone orders, and treatments.
- Responsible for IV care and administration, and blood draws.
- Responsible for delegating CNA tasks and patient care.

Assessment / Admission Nurse

- Responsible for assessing patients upon admission.
- Responsible for admitting new patients to facility.
- Responsible for answering physicians calls, taking new orders, writing new orders on MARs, calling pharmacies, and making patient appointments.
- Responsible for assessing patients after incidents.

CNA July 2005 – June 2008

- Responsible for assisting in overall patient care.

- Responsible for serving and feeding meals.
- Responsible for basic tasks such as taking vital signs.
- Responding to patient requests.

UT Medical Center, Knoxville TN

July 2015-September 2016

Staff Nurse on Vascular Transplant Unit

- Responsible for 5-6 patients
- Responsible for medication administration, charting, and delegation of task to proper personnel.
- Responsible for treatments and dressing changes.
- Responsible for admission documentation, assessments, and discharges.
- Responsible for pre-op and post-op care of kidney transplants.
- Responsible for blood and FFP administration.
- Transplant course completed.
- EKG course completed.
- ACLS/BLS certified.

Wound Care Research Team – NDNQI

- Responsible for meeting quarterly wound care team.
- Responsible for 3-4 units and auditing documentation for proper assessments of pressure ulcers.
- Responsible for informing my team on my own floor on updates in wound care management, new products, and new guidelines.

Certificates


BLS Certified

References: Available upon request.

 American Academy of CPR & First Aid, Inc.
BLS CPR (Adult/Child/Infant)
Candace Campbell

This individual has successfully completed the above mentioned course, and has demonstrated proficiency in the subject by passing the examination, in accordance with terms and conditions of American Academy of CPR & First Aid, Inc.

AB1256675-BLS	12/28/2020	12/28/2022
Certificate Number	Issue Date	Renewal Date

 American Academy of CPR & First Aid, Inc.
Issued by American Academy of CPR & First Aid

Director of Training J. Gouvan mp

Training Site _____ Online Training _____

Holders Signature Candace Campbell