

RACHAEL JUDD

2321 Sutherland Rd, Springfield, IL · 217.381.6340

Trhjud2017@gmail.com

I am a current Charge Nurse with a Family Medicine Clinic in Springfield. I am working on my BSN, but had to take some time off due to having surgery. I am looking to move forward with my career and find something that is more financially stable for my family. I enjoy working with patients and being able to help them with problems. I enjoy being able to be someone they can count on and rely on to help them through any issues they are facing.

EXPERIENCE

10/01/2021 – CURRENT

CHARGE NURSE, SIU SCHOOL OF MEDICINE-FAMILY AND COMMUNITY MEDICINE

- Supervised and review work of assigned clinic and lab staff
- Interact with clerical staff.
- Worked in clinic which provides immunizations, acute care services, pre-op exams and other health maintenance services.
- Maintained Vaccines for Children Program
- Maintained working understanding of the various software utilized in the clinic including Touchworks, I-Care, etc.
- Managed clinic inventory and supplies. Oversaw inventory for Insured patient vaccines.
- Assist with interviews for new hires
- Managed discipline for the staff I oversaw.
- Worked with HR when an employee termination was necessary.

11/06/2017 – 9/30/2021

REGISTERED NURSE, SIU SCHOOL OF MEDICINE-OB/GYN

- Responsible for rooming patients, checking and documenting vitals, documentation
- Assisted providers with various in office procedures (contraceptive implants, in office hysteroscopies, endometrial biopsies, etc)
- Worked with Nurse Intake clinic for new pregnancies and making sure they received all the information about pregnancy necessary (healthy diet, vaccine information, local hospital information, and new pregnancy book)
- Answered patient questions and calls as appropriate. Send calls to providers with questions that I could not answer within the scope of my practice.
- Scheduled surgeries for patients and various hospitals
- Scheduled outpatient procedures for patients (CT, MRI, and PET scans)
- Worked with insurance to get medications/procedures pre-authorized

- Worked with clerical staff to make sure apts were made for patients and paperwork was completed in a timely manner

03/2017 – 11/06/2017

REGISTERED NURSE, THE BRIDGE CARE SUITES-REHAB TO HOME

- Administered medication as required for patients
- Took weights and vitals on patients that were required daily
- Documented on patient health conditions daily
- Dressing changes
- Working with CNAs to make sure all ADLs for patients were completed
- Working under the direction of the Director of Nursing and Assistant Director of Nursing
- Delegating tasks to CNA staff
- Speaking with physicians to get orders corrected/updated and letting them know about changes in patient condition
- Communicating with patient loved ones so they were updated about patient condition
- Setting up transportation for patients to appointments
- Daily admissions and discharges

02/06/2016-07/2017

REGISTERED NURSE, SAINT JOHNS HOSPITAL- OR CIRCULATOR

- Responsible for making sure patient consents were signed and they understood what procedures they were having done.
- Making sure that surgeons were in the building and ready for procedure before taking patient back to the OR suite
- Making sure that right site was marked for surgeries that required it
- Making sure that the OR suite had the equipment required for the procedure being performed
- Documenting all specimens, medical staff, and items that were in the procedure room during the surgery
- Getting extra items as needed by the surgeon
- Responsible to helping to transport patient to the recovery room once procedure was complete
- Responsible for keeping patient family members update on patient condition during procedure
- Responsible for making sure all in the OR suite were following sterile technique required by that procedure

EDUCATION

JAN 2005-DEC 2015

ADN, LINCOLN LAND COMMUNITY COLLEGE

Graduated in December 2015 and passed NCLEX in January 2016

While at Lincoln Land before getting into the RN program I got my CNA certification and worked on coursework that was aimed at my ADN completion.

SKILLS

- Time Management
- Understands medical procedures
- Responsible for Employee discipline as it applies to HR management
- Good Listener
- Profession
- Motivated
- Trained new employees
- Reliable
- Calm and level headed in times of duress
- Organized
- Welcoming
- Insightful
- Team Player
- Oversaw daily scheduling
- Headed the organization of our Accuvax program