

Diana Moreno

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Results-driven professional with over 26 years of progressive senior leadership experience leading and managing the complexities and challenges of diverse healthcare facility initiatives; a direct and decisive professional, with the cross-functional management skills to manage the execution of core operational, financial, logistics, and administrative functions to drive overall bottom-line performance. Possess outstanding leadership skills, tested and proven in cross-cultural environments, with the ability to quickly and effectively adapt to a broad spectrum of challenges and complex organizational needs.

Work Experience

STAFF RN PERIOPERATIVE SERVICES

OUTPATIENT INFUSION CLINIC - Alpine, TX

August 2021 to Present

Serve as a Registered Nurse in all perioperative services and outpatient infusion in this critical access rural community hospital.

- * Responsible for all aspects of perioperative preparation; patient scheduling, interviewing and assessment, patient selection based on clinical nursing judgment, hospital guidelines, and available resources.
- * Serve as preoperative nurse, circulating nurse and PACU nurse
- * Provide patients with all aspects of outpatient infusion

RN/VP OPERATIONS

THE JOB CONNECTION - El Paso, TX

January 2019 to December 2021

Team member with responsibility of staff onboarding, compliance and safety in the temporary staffing industry. Ensure onboarding is complete and accurate, documentation systems utilization, and identify new opportunities to improve our processes.

- * Administered all aspects of FMLA, workers compensation to include a return-to-work program, OSHA compliance, and client site safety
- * Developed and implemented all Covid-19 procedures and protocols
- * Identify opportunities both internally and externally for improvement and strategically plan and execute these plans within the guidelines and budget provided.

RN CLINICAL LIAISON

HIGHLANDS REHABILITATION HOSPITAL - El Paso, TX

October 2015 to January 2019

Served as a Clinical Liaison with full responsibility for patient qualification and business development for assigned territories as well as other territories as needed. We recognize a team approach to patient care with senior leadership involvement.

- * Work closely with physicians, case managers, social workers, insurance providers, patients and their families to determine appropriate level of care, obtain necessary documentation, and expedite efficiently.
- * Assess patients in their current setting for proper placement.
- * Responsible for continued patient satisfaction during their stay and intervene as required.
- * Resource identification for any identified needs.
- * Participate in community outreach programs throughout the city of El Paso and surrounding areas.
- * Participate in QAPI with required documentation and follow up.
- * Participate in Interqual and contribute to maintenance of GMLOS.
- * Provide ongoing education to all referral sources to maintain adherence to most current hospital, state and federal standards.
- * Strategic execution of Business Development plans for both facilities with current and prospective clients in the surrounding area.
- * Cost analysis and containment

RN NURSE ADMINISTRATOR

SURGCENTER - West, TX

February 2014 to September 2015

LLC El Paso, Texas

Served as the Administrator with full line responsibility and authority for overseeing, planning, coordinating and directing all processes and methods. SurgCenter offers a full range of advanced medical and surgical services to El Paso, outlying communities of West Texas, and Southern New Mexico.

- * Oversaw construction and opening of the facility to include equipment selection, interior design and staffing scope for all departments, with a total project cost of \$4 million; managed all aspects of the operations including all budgeting, facilities, logistics management, equipment, supplies, contracting, systemic internal review, personnel management, and supervision.
- * Led and directed the quality and management systems, administrative support services, logistics of healthcare delivery, interpreting and applying regulations/standards of regulatory compliance, physician, and staff recruitment, related credentialing; directed the initiation and application of improvement strategies to maximize productivity, patient satisfaction, and financial performance.
- * Supervised and oversaw the work efforts of 15 staff members providing support and processing tasks for the support of organizational functions; provided support, training, and guidance to all staff on all operational activities, scheduling, and direction of work assignments.

CHARGE RN OPERATING ROOM

DEL SOL MEDICAL CENTER - El Paso, TX

January 2012 to September 2013

Managed and developed a high-volume medical team while flawlessly executing daily activity; applied extensive nursing ability to counsel employees and ensure acquisition of proper credentials for surgeons and hospital representatives; attended essential charge RN meetings and oversaw relevant operating room activities in absence of the director. Hospital advancement to Level 2 Trauma Center.

- * Efficiently coordinated patient care with other units including, ICU, SVIVU, EP Lab, Cath Lab, Interventional Radiology, ASU Lab, Radiology and Pathology; performed daily patient rounding and assisted with anesthesia care and pain management implementation to establish hospital quality and satisfaction.
- * Upheld professional clinical advisory and education expertise to manage and train prospective RN and charge RN's, peer-interview prospective employees, precept and oriented new hires, and regulated applicable staff education needs for clinical and laboratory compliance.

* Maintained effective leadership capability to monitor daily and monthly parameters met for productivity, developed staff schedule, and competent with Kronos 6.1 payroll program.

STAFF RN OPERATING ROOM

DEL SOL MEDICAL CENTER - El Paso, TX
March 2008 to January 2012

Served as a vital team member in Level 3 Trauma medical center; managed patient preparation and assisted with surgical procedures in the high-volume, fast-paced operating room environment.

* Educated patients and family on technical matters related to procedures, implementing appropriate interventions to facilitate healing, and recovery; utilized comprehensive nursing knowledge to independently manage the care of patients, medication administration, patient assessments, care documentation, discharge documentation, and case notes and treatment records.

RN ADMINISTRATOR / TRIAGE RN

ANTONIO SOEGAARD-TORRES M.D, P.A - El Paso, TX
May 2002 to December 2006

Managed, directed, executed key processes and business initiatives to ensure efficient operations and achieve organizational goals for this high-volume two physician clinic; provided staff scheduling to support all activities, monitoring patient flow, managing support functions, and providing patient care.

STAFF RN

LABOR & DELIVERY - El Paso, TX
August 1995 to May 2002

Vital member of the Labor and Delivery team focused on promoting high quality patient care for low to high risk patients for antepartum, puerperium, recovery, and postpartum care utilizing evidence based experience and the latest medical technology. Managed patient preparation and assisted with all operating room procedures related to the pregnancy process.

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Education

Bachelor of Science in Nursing in Nursing

University of Texas at El Paso - El Paso, TX

Skills

- Operations Management
- Resource Utilization
- Asset Management