

Christina Vigil

Bosque Farms, NM 87068
christina.vigil3@yahoo.com
+1 505 270 6953

Authorized to work in the US for any employer

Work Experience

Registered Nurse, BSN

Presbyterian Healthcare Services - Albuquerque, NM
September 2021 to Present

New graduate working on a Intermediate Care Unit since September 2021.

Patient Service Representative

Presbyterian Healthcare Services - Albuquerque, NM
February 2016 to September 2021

- Check in patients for scheduled appointments or urgent care
- Work with provider/nurse team to ensure patient access
- Place reminder calls to patients regarding upcoming appointment
- Distribute mail/faxes to appropriate departments
- Schedule patients for follow up appointments
- Collect co-pays as required
- Answer multi phone line and transfer calls as necessary

Scribe/Medical Assistant

Allergy Partners of Albuquerque - Albuquerque, NM
October 2012 to May 2015

- Roomed patients, obtained vital signs and documented in chart
- Performed Spirometer tests on patients for potential lung problems
- Administered allergy skin tests, and documented results for Physician
- Transcribed patient visit while in the room with Physician
- Sent in new prescriptions and refills for patients as requested
- Sent in referrals for other facilities and completed prior authorizations

Customer Service Coordinator

Lovelace Health System - Albuquerque, NM
February 2011 to April 2015

- Provide direct customer service and front desk assistance
- Registered patients, verified patient demographics and health insurance
- Collecting patient co-pays, deductibles, and or coinsurance
- Maintained current audit/census of all admitted patients
- Collected pertinent signatures to ensure compliance with hospital
- Answered multiple phone lines, transferred calls to appropriate departments

Education

BSN in Nursing

Brookline College-Phoenix - Albuquerque, NM

June 2019 to May 2022

High school diploma in General Studies

Valley High School - Albuquerque, NM

August 1995 to May 1999

Skills

- EMR Systems
- Insurance Verification
- Medical Office Experience
- Medical Scheduling
- Hospital Experience
- Medical Records
- Multi-line Phone Systems
- Medical Terminology
- HIPAA
- Epic
- Anatomy Knowledge
- PCR
- Nursing
- Vital Signs
- Case Management

Certifications and Licenses

Nurse Tech

February 2018 to January 2021

provides nursing care and support to patients under the direction of a Registered Nurse (RN) or physician. ... Nurse Techs generally work in hospitals, clinics, and nursing homes and assist RNs primarily by caring for the basic mobility and personal care needs of patients.

CNA

January 2018 to January 2020

Help patient with their basic daily living activities

Listen to health concerns of patients

Measure Vital Signs

Housekeeping

Tending to patient issues and problems

bathing patients/dressing
Assisting with eating
Keeping patients clean and dry

Esthetician

February 2012 to September 2020

BLS Certification

September 2021 to September 2023

ACLS Certification

CPR Certification

Certified Case Manager