

# JULIE M. DUKE

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## Profile

A BSN graduate of New Mexico State University and currently licensed in the state of Texas, I am a highly organized, detail oriented registered nurse who is seeking to expand upon my training in Critical Care, Correctional Nursing and Community Nursing. I am exceptionally motivated, dedicated and work extremely well in autonomous roles.

## Education

New Mexico State University, Las Cruces, NM * Bachelor of Science in Nursing * Crimson Scholar Graduate	2011- December 2015
El Paso Community College, El Paso, TX * Basic studies for transfer	2009-2011
El Paso High School, El Paso, TX * High School Diploma	1990-1994

## Current Licensure and Certifications

- \* Registered Nurse, Texas State Board of Nursing, License #898405, exp. 3/31/2023
- \* Basic Life Support (BLS) certification, exp. 9/2022

## Previous Certifications

- \* Advanced Cardiac Life Support (ACLS) certification, exp. 9/2019
- \* Trauma Nursing Core Course (TNCC) certification, exp. 12/2021
- \* Pediatric Advanced Life Support (PALS) certification, exp. 12/2019

## Nursing Experience

Registered Nurse, Pediatrics, Angels of Care, September, 2021- Present  
El Paso, TX

- \* Responsible for the medical and psychosocial care of disabled and medically fragile pediatric populations in the community setting

- \* Daily administration of medications, breathing treatments, wound care, gastric tube care, insertion, removal and feeding
- \* Responds to medical emergencies as well as daily care, such as coordination of PCP and specialist visits, therapy appointments and accompanying patient in family outings
- \* Performs daily nursing assessments, recommending changes to the plan of care when necessary, making changes to the Medicine Administration Record as per doctor order via Electronic Health Record
- \* Responsible for patient and family education and guidance regarding disease process, medication administration and outcomes, psychosocial well being and general medical information

Registered Nurse, Pediatrics, Altomar Home Health,  
El Paso, TX

November, 2018- August, 2021

- \* Responsible for the medical and psychosocial care of disabled and medically fragile pediatric populations in the community setting
- \* Daily administration of medications, breathing treatments, wound care, gastric tube care, insertion, removal and feeding
- \* Responds to medical emergencies as well as daily care, such as coordination of PCP and specialist visits, therapy appointments and accompanying patient in family outings
- \* Performs daily nursing assessments, recommending changes to the plan of care when necessary, making changes to the Medicine Administration Record as per doctor order via Electronic Health Record
- \* Responsible for patient and family education and guidance regarding disease process, medication administration and outcomes, psychosocial well being and general medical information

Charge Nurse, El Paso State Supported Living Center  
El Paso, TX

May, 2018- October, 2018

- \* Campus Charge Nurse responsibilities: overseeing daily operations of nursing staff in a facility which houses individuals with intellectual and developmental disabilities
- \* Daily administration of medications, breathing treatments, wound care, gastric tube care, insertion, removal and feedings
- \* Performs both routine and incident specific health assessments of residents and making referrals as necessary
- \* Responds to medical emergencies and coordinate staff to ensure optimum outcomes
- \* Provides personnel management to nursing staff, delegates work assignments and evaluates employee performance
- \* Formulating nursing care plans in order to manage both acute and chronic illnesses, coordinating with interdisciplinary staff to ensure outcomes and making referrals to outpatient services as necessary

RN, Hospitals of Providence East Campus Emergency Department  
El Paso, TX

February, 2017- May, 2018

- \* Typical Emergency Department RN duties in a fast paced, high capacity facility serving a wide variety of patient populations ranging from neonatal to geriatric and psychiatric patients

- \* Performing focused initial assessments and utilizing cardiac, respiratory, and blood pressure monitoring equipment to aid in ongoing assessments of patient condition
- \* Obtaining IV access as well as blood, urine, sputum and other specimens for laboratory analysis
- \* Administering medications, blood products and interventions according to physician order
- \* Performing nursing interventions such as urinary catheterization, bladder irrigation, tracheostomy care, nasogastric tube insertion, wound care, ostomy care and other nursing care typical to the emergency department
- \* Communicating effectively with both patients and physicians in order to maintain or update patient plan of care and to receive physician orders regarding such
- \* Utilizing the computerized medical health record in order to document any and all patient interventions, outcomes and changes in plan of care as well as interactions with physicians and service providers
- \* Triage patients according to severity in order to route patient flow and to ensure appropriate patient care

RN, Otero County Processing Center, I.C.E.  
Chaparral, NM

September, 2016- February, 2017 (full time)  
February, 2017- February, 2018 (PRN)

- \* RN duties, including responding to medical emergencies, treating detainees and making provider referrals as necessary
- \* Completing medical assessments of detainees during intake process and sick call, referring them to the chronic clinic, mental health provider, MD, NP, or dentist as necessary
- \* Administering daily wound care
- \* Transcribing and administering medications as per protocol
- \* Daily inventory of all sharps, surgical tools and narcotic medications
- \* Drawing specimens for laboratory testing according to provider's order
- \* Making rounds in the Medical Segregation population, assessing and documenting patient's condition while carrying out provider's orders for daily care
- \* Overseeing operations of the medical department and staff in the absence of the Director of Nursing or Health Services Administrator

### **Other Work Experience**

Service Industry, El Paso, TX and San Antonio, TX, Various locations.

1992-2012

- \* Manager- In charge of hiring, training, scheduling, inventory, ordering and overseeing staff and daily operations.
- \* Waitress, bartender, cook, cashier, food prep, customer service and shift lead.

Business Owner, San Antonio, Texas

2001-2005

- \* Owner and operator of Sparkling Clean.
- \* Residential and commercial cleaning company. Hiring and training of staff, payroll and inventory control. Procuring and maintaining contracts and customer satisfaction.

Veterinary Technician, El Paso, TX, Various locations.

2011-2015

- \* Surgery prep, vaccinations, assistant to veterinarian, assessed patients and recommended services, emergency and chronic illness care.

