

# Joy Bostick

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To obtain a leadership position in the health care industry and provide the highest level of patient centered care.

## Qualifying Attributes

A leader, who is able to think critically, multi-task, and operate without difficulty. Known as a resourceful team player and resolutions manager. Self-motivated, highly organized professional with an enthusiastic attitude.

Willing to relocate: Anywhere  
Authorized to work in the US for any employer

## Work Experience

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### **Nurse Manager, RN**

Gastroenterology Endoscopy Center - Atlanta, GA  
January 2016 to Present

- PRN
- Assesses, evaluates and accurately records patient's pre-procedure and post-anesthesia status and provides supportive care during the post-procedure phase. Maintains accurate and complete nursing records.
- Demonstrate knowledge of personnel handbook policies. Assist in continuing education activities for nursing personnel.
- . Investigates and intervenes when problems or complications arise, and communicates appropriate information to co-workers and charge nurse and documents same.
- . Initiates emergency measures as indicated.
- . Communicates pertinent information to co-workers, physicians, and charge nurse.
- . Administers medications in accordance with physicians' orders.
- . Accountable for administration of drugs, IV procedures and other therapeutic measures in a safe and accurate manner.
- . Provides a safe environment for the patient to prevent potential injury
- . Anticipates and assists with maintaining adequate inventory of supplies and medications.
- . Responsible for implementing recovery room and discharge orders, providing post-discharge teaching, reviewing home care instructions, and documentation patient's and caregiver's understanding.
- . Provides guidance and mentoring to orienting staff members.
- . Consults with physician and anesthesiologist when appropriate.
- . Assists in maintaining an up-to-date, functional emergency cart.

## **Emergency Room (PRN)**

Well Star Medical Center

March 2014 to Present

- Develops care plans based upon patient centered needs.
- Trains nurses on identifying individual needs of patients.
- Administers care for complex and chronic health conditions.
- Assists physicians in problem solving and managing the care of patients before, during and after discharge.
- Conducts assessments to be used by attending physician.
- Analyzes client ABGs, CBC/metabolic profiles, radiological results, and EKG readings.
- Facilitates admissions and transfers, note preparations and other documentation.
- Implements chart/care plans, note preparation and other documentation.
- Monitors and evaluates patient conditions and needs in timely manner maintaining confidence in high critical situations.
- Prioritizes workflow for nurses and provides coaching and feedback for growth and development.

## **Charge Nurse**

Grady Health System - Atlanta, GA

January 2018 to December 2021

Assesses, evaluates and accurately records patient's pre-procedure and post-anesthesia status and provides supportive care during the post-procedure phase. Maintains accurate and complete nursing records.

Anal/Rectal Manometry

Esophageal Manometry

## **Fire Sergeant**

Atlanta Fire Rescue Department

December 2005 to November 2019

- Establishes command and leads the team in directing and coordinating emergency scene responsiveness.
- Makes preliminary evaluation of incident based on alarm information received.
- Checks, cleans, and maintains apparatus to ensure proper and safe operation
- Responsible for providing Advanced Cardiac Life Support (ACLS) during emergency incidents
- Efficient report writing for emergency events and concerns regarding use/condition equipment and supplies.
- Successful in jointly providing quality seamless customer service in support of the department's mission.
- Facilitates and participates in training drills and classes to enhance job-related skills and abilities.

## **Staff Registered Nurse (Neurology)**

Grady Memorial Hospital

March 2013 to 2017

- Implemented care plans for patients.
- Maintained accurate, detailed reports and records assessments of Stroke Patients (NIHSS & BARTHEL INDEX)
- Monitored, assessed and evaluated symptoms and changes in patients' conditions.

- Recorded patients' medical information and vital signs.
- Coordinated with attending physicians regarding level of care for patients.
- Modified patient treatment plans as indicated by patients' responses and conditions.
- Consulted and coordinated with hospital team members to assess, plan, implement and evaluate patient care plans.
- Provided resources to patients and families for continuum of care.

## **Fire Sergeant**

Atlanta Fire Rescue Department

2010 to 2016

- Established command and operated within fire safety guidelines.
- Directed and coordinated emergency scene activities.
- Made preliminary evaluations of incidents based on alarm information received.
- Inspected, cleaned, and maintained assigned apparatus to ensure proper and safe operation.
- Provided Advanced Cardiac Life Support (ACLS) during emergency incidents.
- Efficient report writing for emergency events and concerns regarding in an effective manner.
- Successful in providing quality customer service in support of the department's mission.
- Facilitated and participated in training drills and classes to enhance job-related skills and abilities.
- Developed policies and procedures.
- Trained EMS Instructors.

## **Inspected equipment and apparatus and notifies superior officer**

Fire Fighter

2005 to 2010

2005-2010)

- First call responder for fire alarm emergencies and extinguishes fire.
- First call responder for emergency medical services and rendered first aid.
- Performed salvage operations such as throwing salvage covers, sweeping water and removing debris.
- Administered emergency medical care.
- Cleaned and inspected equipment and apparatus after returning from a fire.
- Inspected equipment and apparatus and notifies superior officer of any defects.
- Made minor repairs to equipment and apparatus, performed routine preventative maintenance tasks, and kept records of such action.
- Kept fire station, equipment and grounds in a clean and orderly condition.
- Participated in training activities and instruction sessions as directed.

## Education

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### **Bachelors of Science in Nursing in Nursing**

Clayton State University School of Nursing

2014

### **Associates of Science in Nursing in Nursing**

Georgia Highlands School of Nursing

2010

### **Bachelors of Art in Psychology in Art**

Argosy College

2008

## Nursing Licenses

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**RN**

**RN**

## Skills

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- budget
- Word
- training
- budget
- Word
- training
- Powerpoint
- Travel Nursing
- Medication Administration
- ICU Experience
- Nursing
- Nurse Management
- Critical Care Experience
- Triage
- Hospice Care
- Laboratory Experience
- Hospital Experience
- Vital Signs

## Certifications and Licenses

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**BLS Certification**

**BLS Certification**

**ACLS Certification**

**CPR Certification**

**BLS Certification**