

SUMMARY

Experienced nursing professional bringing demonstrated clinical expertise, leadership skills and technical knowledge acquired through schooling and clinical experience. Proficient in updating charts, monitoring medications and working with multidisciplinary teams to optimize patient care. Quality-driven and efficient with strong interpersonal abilities. A new nurse that is eager to collaborate with employees and participate in training and other developmental opportunities.

SKILLS

- Basic Life Support: CPR and AED
- Ability to Lift
- Decision Making
- Attentive to People
- Clear Communication
- Bedside Care

- Care Planning
- Client Records Management
- Sound Judgment
- Medication Administration
- Vitals Monitoring and Documentation

EXPERIENCE

STUDENT NURSE | 01/2018 to 12/2021

Somerset Community College - London, Kentucky

- Operated under direction of licensed nursing professionals and pursued opportunities to learn new skills.
- Monitored patient status and reported update to senior medical staff.
- Maintained safe and comfortable environment for each patient.
- Monitored and maintained catheters, IVs and bandages.
- Supported personal hygiene needs of patients and monitored fluid input and output for permanent records.
- Read and understood patient assignment list and reviewed charts to check for special conditions.
- Delivered meals and snacks, helped patients feed themselves and documented intake for medical records.
- Cared directly for patients by assisting with daily living activities and mobility needs.
- Established immediate and long-term care goals and worked with interdisciplinary team to create plans to achieve goals.
- Documented information about patient care, vitals and condition markers in computer system.
- Observed medical procedures to advance nursing knowledge and prepare for more challenging experiences.
- Coordinated supplies for physicians and assisted with procedures.
- Observed quality and comfort services delivered by nursing staff and expanded patient care abilities.

PRIVATE NANNY | 03/2019 to 03/2021

Donya Johnson (Employeer) - Richmond, Kentucky

- Prepared nutritious meals, cleaned laundry, and sanitized play areas.
- Engaged with children to create nurturing, safe environments to promote emotional, social and intellectual growth.
- Prepared snacks and meals, scheduled and coordinated projects and reinforced appropriate discipline for children according to parents' specifications.
- Kept parents' contact information, emergency services phone number and child's health history on hand in case of emergency situations.
- Monitored indoor and outdoor playtime by guiding activities while watching for

- dangers.
- Bathed and dressed babies, changed diapers and prepared bottles and feeding equipment.
- Transported children to and from school, extra-curricular activities and play-dates.
- Developed lasting, professional relationships with families by encouraging open communication and delivering positive feedback.
- Helped children complete homework and special assignments daily to support academic performance.

DAYCARE TEACHER | 09/2017 to 06/2018 Kids Blast Learning Center - Richmond, KY

- Ensured all state guidelines were met daily
- Communicated with children's parents and guardians about daily activities, behaviors and problems.
- Supervised circle time, free play, outside play and learning and developmental activities.
- Taught children foundational skills in colors, shapes and letters.
- Read aloud and played alphabet games to encourage early literacy.
- Supported children's emotional and social development by adapting communication tactics for differing client needs.
- Observed behavioral issues to alert parents or guardians.
- Observed children to record development.
- Maintained daily records of individual activities, behaviors, meals and naps.
- Communicated with parents regularly to maintain student progress, schedule meetings and increase overall student happiness.

PRIVATE ELDERLY CAREGIVER | 01/2018 to 05/2018 Kathy Hembree (Employeer) - Berea, KY

- Monitored health and well-being of client and reported significant health changes.
- Built strong and trusting rapport with client and her loved ones.
- Assisted patients with bladder and bowel needs by helping to restroom.
- Collected and recorded patients' blood pressure, pulse and respirations to evaluate and note basic health status.
- Changed bed linens, made bed and laundered soiled linens to keep patients' bed clean.

OFFICE ASSISTANT | 01/2016 to 07/2016 Phoenix Products - McKee, KY

- Organized files, developed spreadsheets, faxed reports and scanned documents to bolster organizational workflow.
- Documented and routed business correspondence to manage office paperwork.
- Made orders for new office supplies based on demand and budgetary restraints.
- Maintained business records by updating customer information.
- Updated financial, customer and business records with accurate information each day, preventing data loss and keeping files current.
- Tracked office stock and maintained inventory in neat and organized fashion.
- Automated office operations to manage client correspondence, record tracking and data communications.
- Kept bathrooms in clean, functional condition by scrubbing stalls, cleaning toilets and tidying storage shelves.
- Sanitized frequented areas and equipment using approved supplies.

EDUCATION AND TRAINING

Somerset Community College - London, KY Associate of Science

Associate Degree Nursing, 12/2021

Jackson County High School - McKee, KY High School Diploma 05/2017

REFERENCES

- Donya Johnson 1 (606) 231 1377
- Ashley Dixon 1 (561) 990 6647Mary Jo Westerfield 1 (606) 594 3080