

# Jennifer Gilbert

Green Bay, WI 54313

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Medically experienced especially within the hospital and mental health setting.

Authorized to work in the US for any employer

## Work Experience

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### **Nurse Technician**

HSHS Medical Group - Green Bay, WI

November 2021 to Present

I currently am a .6 at St Mary's/St. Vincent ICU As a Nurse technician. I also am a telemetry tech on days that I'm needed to do that position at both hospitals. Positioning residents, CNA duties, restocking, detecting heart rhythms and changes, removing catheters and IVs, and other things are all part of my daily job.

### **Surgical Support Technician**

St Vincent hospital - Green Bay, WI

July 2021 to Present

Turning over operating rooms after surgeries, transporting patients, helping to assist with patient needs, stocking supplies, assisting with positioning of patients.

### **Mental Health Technician**

Willow Creek Behavioral Health - Green Bay, WI

November 2018 to April 2021

Working as a mental health tech in a lead position. Assisting with training and education, reception and housekeeping training, training in intake coordination, de-escalating experience along with hands on experience. I also worked in telehealth, reception, and assisted with scheduling and bed boards.

### **Childcare Provider**

Riverside Christian childcare - Green Bay, WI

May 2015 to August 2017

I was a lead childcare teacher for the ones room and two year olds room. I assisted in arts and crafts and also assisted in the infant room.

### **Lead Caregiver/Med Tech**

Bellevue Assisted Living - Green Bay, WI

September 2013 to November 2015

Lead caregiver and med tech. I was responsible for scheduling and overseeing the other caregivers on the pm shift.

### **CNA - Certified Nursing Assistant**

St. Joseph Hospital - Marshfield, WI

March 2013 to September 2013

CNA on the neuro trauma unit. I assisted with some wound care and did rounds with vitals. Ambulatory assistance.

## Education

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### **None in Nursing**

NWTC - Green Bay, WI

September 2016 to May 2018

### **High school or equivalent in General**

Fox valley Lutheran high school - Appleton, WI

September 2001 to May 2003

## Skills

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- Medication Administration (5 years)
- Previous CNA (8 years)
- CPR Certified
- Documentation
- Microsoft Excel
- Microsoft Office
- Powerpoint
- Receptionist
- Microsoft Office (10+ years)
- Behavioral Health
- Mental Health Counseling
- Crisis Intervention
- Meal Preparation
- Hospital Experience
- Individual / Group Counseling
- Group Therapy
- Intake Experience
- Reception (3 years)
- Bed board scheduling (2 years)
- Conflict Management
- Crisis Management
- Medical office experience
- Multi-line phone systems
- HIPAA
- Clerical experience
- Customer service

- Epic
- Medical terminology
- Behavioral Therapy
- EMR Systems
- Nursing
- ICU Experience
- Critical Care Experience

## Certifications and Licenses

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### **CPR/AED**

August 2018 to March 2023

CPR first aid aed this is current

### **Medication Administration**

Present

### **Driver's License**

### **BLS Certification**

November 2021 to July 2022

I continue to renew this every 3 months per my current hospital protocol.

### **CNA**

October 2021 to October 2023

This is current but is limited to all positions except for nursing homes per the nursing rehabilitation board review.

### **State Tested Nursing Assistant**

## Assessments

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### **Active Listening — Proficient**

June 2019

Actively listening and appropriately responding in conversations.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.