

**SHARON GOLSHANNEJAD RN**  
**917-702-4121**  
**2703 MAURLEEN CT BALTIMORE, MD 21209**  
**SHARGOLSHAN@GMAIL.COM**

**EDUCATION**

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**Kingsborough Community College**, Brooklyn, NY

*Associate In Applied Science in Nursing*

Jan 2022

**LICENSURE**

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Current (Maryland) RN License and Registration R253711

**CLINICAL SKILLS SUMMARY**

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- Eager and quick learner
- Excellent communication and documentation skills
- Vitals: temperature, pulse/oximetry, respiration, blood pressure
- Injections: IM, SQ, IV
- Testing: Blood Glucose finger stick
- Assess and perform wound care
- Nursing assessments
- Obtain medical history
- Medication reconciliation
- Administer medications/feedings via PO, NG, PEG, TPN/PPN

**CLINICAL EXPERIENCE**

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**Kingsborough Community College**, Brooklyn, NY

March 2020-Jan 2022

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|---|------------------|-------------|
| ● <b>Brooklyn Hospital</b> , Brooklyn, NY     | Maternity        | Fall 2021   |
| ● <b>Brooklyn Hospital</b> , Brooklyn, NY     | Pediatrics       | Fall 2021   |
| ● <b>Coney Island Hospital</b> , Brooklyn, NY | Oncology         | Spring 2021 |
| ● <b>Coney Island Hospital</b> , Brooklyn, NY | Psychiatric      | Spring 2021 |
| ● <b>Coney Island Hospital</b> , Brooklyn, NY | Medical-Surgical | Fall 2020   |
| ● <b>Kingsborough Community College</b>       | Rehabilitation   | Spring 2020 |

**PROFESSIONAL EXPERIENCE**

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**Dr. Jay Bienenfeld- DPM**

January- April 2020

Medical Receptionist

- Scheduled patient appointments and completed registration.
- Collected all personal, medical, and insurance information to provide accurate verification of benefits.
- Responsible for assuring the readiness of the reception area, opening the office at the designated time, and having all front desk services fully operational at the start of business hours.
- Assist patients in completing medical forms and collecting fees as per insurance protocol.
- Greet and register patients and create appointments in person and over the phone.
- Verify insurance eligibility.
- Answer high volume of incoming phone calls.
- Give patients referrals and discharge instructions.
- Follow up on labs, diagnostic imaging, specialists' reports.
- Provide notes and letters for the patients.
- Take co-pays.

## **OHEL Children's Home and Family Services**

September 2019- February 2020

### Respite Worker

- Providing ill and/or disabled clients with assistance, companionship, and comfort.
- Administering prescribed medications and monitoring vital signs and reactions.
- Assessing the physical, mental, and emotional needs and conditions of clients.
- Facilitating appropriate professional interventions, when appropriate and required.
- Engaging clients in suitable activities, such as socializing, playing games, or reading out loud.
- Assisting clients with activities of daily living such as mobility, personal hygiene, eating, drinking, and dressing.
- Accompanying clients on medical appointments and outings.
- Performing general household duties, such as cleaning, cooking, and shopping.
- Maintain a hygienic and safe environment.

### **HASC- services for individuals with specialized needs (overnight summer camp)**

June 2019- August 2019

### Counselor

- Providing ill and disabled campers with 24/7 assistance, companionship, and comfort.
  - Assessing the physical, mental, and emotional needs and conditions of clients.
  - Engaging campers in suitable activities such as socializing, playing games, and educational classes.
  - Assisting clients with activities of daily living such as mobility, personal hygiene, eating, drinking, and dressing.
  - Maintain a hygienic and safe environment.
  - Providing new experiences to individuals with state of the art products and machines in the fitness center as well as swimming pool.
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