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|  | | | Skills | |  | |  | Jennifer Scott  Certified Oral Surgeon Assistant  Summary  Surgical Dental Assistant with 17 years of clinical experience in demonstrating special expertise in patient management. Responsible for preparing both the surgical space and patient as well as assisting with various maxillofacial surgeries. Proactive and organized with a passion for providing outstanding patient care. ExperienceFirst Oral Surgeon Assistant Dental, Dentures and Implants – Charleston, SC  Dr. Cody Neil DDM (April 2021 – Present)  * Act as first assistant to Oral Surgeon during proceedures including dental implants, single/ multi- tooth extractions and additional macillofacial surgeries. * Manage the use of a panaramic x-ray device on patients to provide an optimal image for proper diagnosis * Manage infection control through adiquate sterilization of all surgical instraments and surfaces * Provide education to patients ollowing dental proceesdure * Assist in facilitating the onboarding process of new Surgical Assistants  First Oral Surgeon Assistant *Ramesh Narang, D.M.D,*  (September 2006- March 2021)   * Acted as First Assistant to Oral Surgeon during extractions, biopsies, maxillofacial fractures and dental implants. * Actively monitor patient vital signs during dental proceedures * Steralized, stocked and prepared three surgical stations * Maintained inventory through stocking and ordering supplies * Managed multi-lined telephone system for scheduling appointments * Greeted patients and assisted with the intake process upon arrival as needed * Operated panaramic x-ray machine as well as developed and duplicated images for the diagnostic process  Veterinarian Assistant Edisto Equine Clinic  (January 2004-October 2005)   * Assist in the VI sedation process * Monitored vital signs during surgical procedures * Assisted with oral extractions * Prepped and sterilized surgical space * Assisted surgical procedures * Administered medications as needed * Collected various lab samples as part of the diagnostic process * Cleaned, stocked and maintained an organized space  Education  * James Island High School 1998-2002 * Stafford Career Institute, Dental Assistant Certification | |
| * Patient Focused Care * Critical Thinking * Active listenting * Patient Flow Management * Proficient in Dental X-Ray proceedures * Strong Ability to Multitaask | | | | | | |
|  | C O N T A C T | | | | |  |  |
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|  | | Certifications | | | |  |
| * South Carolina Dental Association Radiation Certification * BLS Certified, American Red Cross * Dental CT Scanner Operation | | | | | | |
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