

# Emilia Pop

Darien, IL

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Nursing RN (license number 041440732), seeking to use earned skills and knowledge.

Over 18 years of experience in the medical field, great administrative skills, and ability to multitask and prioritize; highly motivated and determined healthcare professional able to work well individually or in a team environment. Received high recognition for skills, knowledge, and hard work consecutively during work years.

## Work Experience

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### **Home Health Care RN.**

Elite Care management

July 2015 to Present

Using nursing skills to assess patients, take vital signs, suction patients PRN, administer medication as prescribed, PICC line care, TPN feeding, PleurX drainage/care, Tracheostomy care/change, G-button/Mic Key button feeding and care, Straight catheterization, Suprapubic catheter care/change. Transfer patients using Hoyer/ceiling lift/transfer board. Provide education to patient and /or family about care/treatment/medication needed.

### **Manager JBM Electric and A1 Property Management**

Self-employed

September 2013 to Present

### **COVID-19 Tester**

Swiftest Health

March 2021 to March 2022

Perform anterior nasal or nasopharyngeal PCR

Covid-19 testing on residents and staff members, educate staff members and residents about tests performed. Train and onboard new nurses and orient them on new facilities, send email and instructions on new assignments for new nurses.

Volunteer for COVID-19 for Remote Area Medical (RAM) performing COVID-19 testing-was one of the first people to volunteer for the mission to eradicate the pandemic.

### **Nursing School**

Chicago Community colleges - Chicago, IL

January 2013 to December 2015

### **Office Manager**

Butacis Trucking - Elk Grove Village, IL

January 2011 to August 2013

Prepared pay-roll for more than 60 employees, communicated with contractors via e-mail or phone, Handled accounts payable.

## **Laser Tech**

SpaLaLa - Chicago, IL

September 2010 to September 2011

Evaluated patient skin care concerns, conferring with the medical doctor in developing the best treatment plan

Applied laser treatments as: hair removal, tattoo removal, minimized appearance of wrinkles, varicose veins and rosacea

## **PTA**

Affinity Chiropractic Center/Chicago Chiropractic Center - Chicago, IL

March 2002 to December 2010

Assisted in patient's treatment by using rehabilitative exercise, massage, cranio-sacral therapy, lymph drainage, cervical and lumbar tractions, joint mobilization, PIR (post isometric relaxation technique), applying hot and cold therapy, ultra sound therapy, light therapy, micro current and micro current with probes therapy, electro muscle stimulation therapy, kinesio-tape applications

## **Surgical Tech**

Thorek Hospital - Chicago, IL

December 2003 to April 2004

Set up the operating room with instruments and supplies, Helped the surgical team scrub in and put on their sterile gowns, gloves, and masks, scrubbed in and used sterilization techniques, Handed instruments and supplies to surgeon during procedures, Kept track of all equipment during surgery, Prepared samples of tissues or organs that need lab testing, Operated equipment and machines in the operating room

## **Medical Assistant**

Stamelos Clinic for Orthopedic Disorders Inc. - Chicago, IL

March 2003 to December 2003

Assisted doctor with exams and treatments, measured vital signs such as: temperature, blood pressure, pulse, height, weight, recorded medical history and ran laboratory tests, answered patient questions in regards of medication and home treatment, Gave pre-op and post-op care instructions, instructed patient in using orthopedic and medical equipment, cast removal, wound care.

## **Surgical Tech/Medical Assistant/Patient Flow Coordinator**

Rittaca Laser Center, - Vernon Hills, IL

March 2003 to August 2003

Greeted patients and visitors upon arrival, completed medical history and determined the reason for their visit, processed patient charts upon admission and discharge, Assisted doctor with patient examinations, Measured vital signs,

Specimen collections and laboratory testing, Gave pre-op and post-op care instructions, Sterilized surgical instruments and assisted in surgeries

## **Education**

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### **Bachelor's degree in Nursing**

Grand Canyon University

2018

## **Associates in applied Science (AAS)**

Nursing Richard J Daley College - Chicago, IL, US

2015

Truman College/Wilbur Wright College/Oakton College - Chicago, IL, US

2012 to 2013

Medical School

1995 to 1999

## Skills

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- Clinical and Administrative Skills: RN skilled nursing, TPN, PleurX drainage and care, Tracheostomy care, Straight catheter, Foley placement/removal, Wound care, pressure ulcer and skin breakdown care, Medication administration, PICC line care, IV placement/start, IV discontinuation, Vital signs, patient and family education. Other: Craniosacral technique, use of lasers such as Palomar, Cynosure, Alma, and others, soft tissue mobilization technics including Myofascial release, Graston Techniques, treatment coordination and records management, Computer data entry, MS Word, Excel, typing.

## Languages

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- Romanian - Fluent

## Certifications and Licenses

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### **RN License**