

# Samuel Boswell

Los Angeles, CA 90019

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New graduate nurse with over 620 hours of clinical performance. Passionate about patient advocacy and medical innovation. Use proven skills in medication administration and patient assessment in an ICU setting.

Authorized to work in the US for any employer

## Work Experience

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### **Student Nurse**

Bellin College Clinical Practicum - Green Bay, WI

June 2021 to May 2022

ICU

- Bellin Hospital 2N - 90 hrs. - 2 patients per shift  
ED, ICU, Maternity, Psychiatric, and Geriatric
- Bellin College Simulation - 90 hrs. - 1-2 patients per shift  
Medical/Surgical - Advanced Care

• Bellin Hospital 1S - 90 hrs. - 3 patients per shift  
OR, PACU, Pre-Op, Cath Lab, and GI lab

• Bellin Hospital - 45 hrs. - 1-4 patients per shift  
Medical/Surgical

• HSHS St. Vincent's Hospital 8th Floor - 135 hrs. - 2 patients per shift  
Cardiopulmonary & Vascular Rehab

• Bellin Hospital 2S - 90 hrs. - 1 patient per shift  
Community Care.

• Greater Green Bay Area - 90 hrs. - 2-4 patients per shift

### **Patient Access Representative, Emergency Department**

UCLA Health - Westwood, CA

September 2020 to January 2021

- Applied HIPAA privacy and security regulations while handling patient information.
- Assembled registration paperwork and placed identification bands on patient.
- Communicated financial obligations to patients and collected fees at time of service.
- Verified demographics and insurance information to register patients in computer system.

### **Registrar - Emergency Department**

Providence St. John's Health Center - Santa Monica, CA

May 2018 to January 2021

- Responded to incoming department phone calls and directed callers to appropriate team members based on need.
- Explained forms and documents to patients, guardians, and family members, distributing copies and confirming comprehension.

- Registered patients for outpatient procedures and emergency services.

### **Office Manager**

The Abbey Food & Bar - West Hollywood, CA  
September 2017 to May 2018

- Prepare and review operational reports and schedules to ensure accuracy and efficiency.
- Acquire, distribute and store supplies.
- Oversee the maintenance and repair of machinery, equipment, and electrical and mechanical systems.
- Direct or coordinate the supportive services department of a business, agency, or organization.

### **Business Account Manager**

Inspire Health LLC - El Dorado Hills, CA  
June 2015 to October 2017

- Formulate, direct and coordinate marketing activities and policies to promote products and services, working with advertising and promotion managers.
- Direct the hiring, training, or performance evaluations of marketing or sales staff and oversee their daily activities.
- Evaluate the financial aspects of product development, such as budgets, expenditures, research and development appropriations, or return-on-investment and profit-loss projections.
- Prepare invoices, reports, memos, letters, financial statements, and other documents, using word processing, spreadsheet, database, or presentation software.

### **HR Administrative Assistant**

Macy's - Los Angeles, CA  
October 2013 to June 2015

- Review time sheets, work charts, wage computation, and other information to detect and reconcile payroll discrepancies. Process paperwork for new employees and enter employee information into the payroll system.
- Keep track of leave time, such as vacation, personal, and sick leave, for employees.
- Complete, verify, and process forms and documentation for administration of benefits such as pension plans, and unemployment and medical insurance.

## Education

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### **Bachelor of Science in Nursing**

Bellin College - Green Bay, WI  
January 2021 to May 2022

### **Nursing Prerequisites**

Santa Monica College - Santa Monica, CA  
February 2018 to May 2020

### **Bachelor of Science in Marketing and Management**

The Art Institute of California-Argosy University Hollywood - Los Angeles, CA  
September 2009 to December 2015

## Nursing Licenses

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### **RN**

Expires: March 2024

State: CA

## Skills

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- EPIC Charting
- Medication Administration
- Patient Education
- Patient Condition Monitoring
- HIPAA Compliance
- Immunizations and Vaccinations
- NG Tube and Foley Catheter placement
- Intravenous Access
- Blood Draw and Sample Collection
- Working with a team to provide safe, quality patient care.
- Vital Signs
- Critical Care Experience
- ICU Experience
- Experience Administering Injections
- Nursing
- Product Development
- EMR Systems
- Laboratory Experience

## Certifications and Licenses

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### **BLS Certification**

May 2021 to May 2023

### **CPR Certification**

### **Registered Nurse (RN)**

June 2022 to March 2024