

# JACQUELINE MBABAZI, RN

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## OBJECTIVES

Dedicated, driven, and ambitious professional nursing graduate, eager to grow, with excellent customer service skills seeking employment on an entry level within the healthcare field.

## QUALIFICATIONS

NCLEX certified in RN license.  
BLS, ACLS, CPR and AED certified  
Knowledgeable in proper medical terminology and importance of healthcare ethics.  
Excellent interpersonal skills with the ability to communicate as a team member.  
Punctual and a committed professional, able to work under pressure with minimal supervision.  
Computer and technological proficient.  
Leadership skills  
Highly organized and detail oriented.  
Bilingual: fluent in English and conversant in Swahili

## EDUCATION AND INTERNSHIPS

<i>Miami Dade College</i> , Miami, FL Associate Degree of Science in Nursing	<i>May 2018</i>
<i>Miami Dade College</i> , Miami, FL A.A in Pre-Nursing	<i>January 2017</i>
<i>Makerere University</i> , Kampala, Uganda Bachelor Degree of Arts, Tourism and Hospitality Major; Minor in Geography	<i>December 2009</i>
<i>Vienna College</i> , Kampala, Uganda Uganda Advanced Certificate of Education/ High school diploma	<i>December 2006</i>
<i>Ndejje Secondary School</i> , Luweero, Uganda Uganda Certificate of Education.	<i>December 2004</i>

## WORK EXPERIENCE

<i>May 2021 to Date</i>	<i>Grady Health Systems</i> Surgical Trauma ICU Charge RN, Bedside RN & Preceptor to new ga
<i>January 2020 to May 2021</i>	<i>Grady Health Systems.</i> Neuro-intermediate ICU Bedside RN
<i>December 2018 to December 2019</i> Duties	<i>Manor care (Decatur)</i> Bedside RN Nurse supervisor
2015-2018 Duties	<i>NFC Amenities/ Miami Fl.</i> Front desk clerk

Customer service representative

**2013 to 2014**

Duties

- **College of Coastal Georgia Recreation and Wellness**  
Running and assisting with all recreation and wellness activities at the college.

**2011 to 2012**

Duties

- **Office Assistant - Arch Systems**  
Assisting with any documentation of the company archives, filing these documents and where necessary make hand deliveries and pickups.

**2008 to 2011**

- **Administrator , FACE TECHNOLOGIES UGANDA, Kampala – Uganda Computerized Driving Permit provider**

Duties

- Capture Data from physical files received from the mobile Centers into a designated database system (IQ Utopia).
- Ensure that the information captured is complete in its entirety and accurate in all respects.
- Reconcile manual records with electronic records.
- Audit captured data with the aid of an electronic spreadsheet in IQ Utopia, against the physical customer file.
- Answer telephone queries for new and existing FACE Technologies customers.
- Process orders on behalf of FACE Technologies customers.
- Participate in regular meetings to continuously improve the customer's experience and service level.
- Manage a team of 15 data entry clerks on a day-to-day basis.

## **VOLUNTEER WORK**

**Miami Dade College Student Ambassador at the April 2018 Nursing Consortium.** Davie, FL.  
**Chapman Partnership,** Miami, FL

- Empowering homeless men, women and children to build a positive future for example by providing basic resources like 3 hot meals a day.

## **POSITONS HELD**

Student Ambassador	Miami Dade College, Medical campus
Section Head	Face Technologies
Disciplinary Secretary Africa Hall	Makerere University
Basketball Team Captain	Makerere University
House Prefect	Vienna College
Cricket Team Captain	Ndejje Secondary School