

Holly Leymeister

Indian Head, MD 20640

hleymeister99@gmail.com

+1 240 270 4018

Committed to providing high quality customer care to create a positive experience.
Passionate about building strong customer relationships, driving brand loyalty, and increasing customer engagement.

Authorized to work in the US for any employer

Work Experience

Delivery Driver

DoorDash - Waldorf, MD

May 2019 to Present

- Excellent communication, customer service and multitasking skills with observant nature and strong safety focus.
- Able to manage all tasks with efficiency and accuracy.
- Use navigation tools to arrive at the right address and delivering orders to the correct address in a safe and timely manner.

Cashier/Customer Service

Dollar Tree - Indian Head, MD

May 2018 to December 2018

- Restocking shelves and displays, removing expired items, and maintaining an orderly environment
- Scanning items at checkout to ensure that they have been scanned correctly
- Greeting customers as they enter the store, directing them to specific departments, and assisting them with finding items

Owner / Self-employed

Bubbly Scrubbing - Indian Head, MD

November 2010 to November 2015

- Responsible for taking care of a building's general cleanliness to provide tidy and sanitary amenities to guests and residents.
- Following up with clients or customers to check that they're still satisfied with any purchases
- Determining the quickest, most effective ways to answer a resident's question

Cleaner (part-time)

Subcontractor for K'Or Cleaning and Arrow Office Cleaners - Washington, DC

2010 to 2014

to maintain public spaces in Logan Station Condominium (2010 - 2014)

- Obtained contract to manage cleaning contract for Logan Station Condominium
- Made professional contact with the property manager, the building engineer, and the president of the COA
- Ordered supplies, tracked billing, and provided invoices for services and supplies

- Notified property manager of any additional issues or concerns that were noticed that was not included in contract
- Provided prompt and professional cleaning of common areas along with the maintenance of their public spaces

Education

Bachelor of Science in Environmental science

American Public University - Charles Town, WV

December 2007 to August 2017

Skills

- Customer Service
- Inventory Control
- Quality Control

Certifications and Licenses

American Heart Association Basic Life Support

May 2019 to May 2021