

Marta Kosanovic

Elmhurst, IL 60126

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Performance driven, self-starter with diverse background in the medical field. Wide-ranging experience includes providing excellent patient care and leadership skills along with keen observation, communication, and intervention skills.

Authorized to work in the US for any employer

Work Experience

Licensed Practical Nurse

Elmhurst-Edwards Healthcare - Elmhurst, IL

August 2012 to Present

1. 10/06-

10/10

Medical Assistant

Alexian Brothers Medical Ctr - Advanced Women's Care Center,
Elk Grove Village, IL

Certified Medical Assistant

Alexian Brothers Medical Ctr - Demir Medical Group - Glen Ellyn, IL

April 2006 to October 2006

09/01-

04/06

- Responsible for the care of patients alongside physicians encompassing
- Phlebotomy/IM, Sub-q, ID injections
- Assisted with intravenous therapy, colposcopy procedures, endometrial biopsies, essure and leep therapy
- Hysteroscopy , Endosee and Novasure procedures
- Coordinated all aspects of fertility care (IVF/ IUI procedures)
- Set up and monitoring of NST's as well as AFI checks
- OR assist/set up/ P+PACU
- Assist with RET/FET/CDS Aspiration/ Ovarian Cyst Aspiration/ D&C
- Application of wounds and surgical dressings
- Assisting with Saline Son hysteroqram
- Oxygen therapy
- Wound and Ostomy Care (Colostomy and Ileostomy)/ Tracheostomy Care
- Urine Catheterization
- Nasopharyngeal and Oral Suctioning
- Seizure Assessment

- Administered a compassionate level of patient care, directly contributing to ongoing patient referrals and sustained growth of the practice
- Demonstrated outstanding organization and time-management skills in tending more than 40 patients daily
- Completing all initial assessments; charted medical stats, symptoms, and medications; educating patients in health self-management; called in prescription order
- Managing ongoing high and complex patient care involving referrals and prior authorizations
- Being part of Nonviolent Crisis Intervention- Certification Available Upon Request
- Prepared and oversaw the ordering of supplies and purchasing of equipment, including securing competitive bids from suppliers and exceeding cost-effective budget

Education

Associate's degree in Licensed Practical Nursing Program

PCCTI Healthcare School - Oak Brook, IL

July 2013 to May 2015

Associate's in Nursing

College of Dupage - Glen Ellyn, IL

August 2011 to May 2013

Waubensee Community College - Aurora, IL

March 2012

Skills

- Oxygen therapy, ostomy care, wound care, insertion of catheters, Nasopharyngeal and oral suctioning, tracheostomy care, and seizure assessments Languages
- fluent in Polish, intermediate in Spanish
- Triage
- Phlebotomy
- Vital Signs
- Medical Office Experience
- Epic
- Crisis Intervention
- Experience Administering Injections
- Hospital Experience
- Medication Administration
- EMR Systems
- Nursing
- Laboratory Experience
- Transcription
- Case Management

- Phone Etiquette
- Patient Care
- Insurance Verification
- Venipuncture
- English
- Supervising Experience
- ICD-10
- Anatomy Knowledge
- Caregiving
- Medical Records
- Physiology Knowledge
- Computer Operation

Certifications and Licenses

LPN

CPR Certification

BLS Certification

AED Certification

CPI Certification