

Claudia Menig

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Recent nursing school graduate who is highly motivated, dedicated and client-focused, seeking to begin a nursing career. Currently pursuing a Bachelors of Science in Nursing degree from Purdue University.

Authorized to work in the US for any employer

Work Experience

Registered Nurse (RN)

Advocate Aurora Health - Downers Grove, IL
June 2021 to Present

Night shift nurse in a 20 bed Telemetry/Med-Sur Unit

CNA - Certified Nursing Assistant/ PCT

Burgess Square Healthcare & Rehab Centre - Westmont, IL
November 2019 to January 2020

- Coordinated and assisted nurse with offering individualized care to patients and residents
 - Encouraged participation of activities of daily living for 22 patients and residents
 - Performed restorative care and ensure resident's restorative plan of care is followed
 - Conveyed any changes in patient or resident's condition to nurse
 - Evaluated safety measure for all patients and residents
 - Ensured a clean and safe environment for residents and patients
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- Established rapport with resident to encourage involvement and assistance with plan of care
 - Reviewed medication order for completeness and accuracy
 - Streamlined infection control practices
 - Reported equipment failure, injuries to nursing manager immediately
 - Completed safety and environment checks routinely

Specialist III

DeVry University- Online - Naperville, IL
November 2005 to May 2016

- Providing training for new policies and process flows.
- Assists with the maintenance and integrity checking of student records (including scholarship eligibility maintenance).
- Assists with graduate clearance (graduation audits).
- Assists with monitoring of student academic progress.
- Ensures files are complete and all required data is entered into the enterprise systems.
- Evaluate transcripts for transfer credit eligibility
- Post transfer credit.
- Assists students with transferring between campuses

- Updates college information on student database
- Update Degree Navigator information according to academic policy.
- Other duties, including projects as assigned

Education

Bachelor of Science in Nursing

Purdue University - Remote

Present

Associate's Degree in Nursing

College of DuPage

December 2020

Nursing Assistant Certificate

College of DuPage

August 2016

Associate's Degree in Liberal Arts in Liberal Arts

Miami Dade College

December 2011

High School Diploma

Miami Senior High School

June 2000

Nursing Licenses

RN

State: IL

Skills

- Excel
- Powerpoint
- Microsoft word
- Word
- Publisher
- Certified nursing assistant
- Nursing assistant
- Bilingual
- Oracle
- Nursing
- Vital Signs

Certifications and Licenses

Basic Life Support (BLS)

November 2019 to November 2021

Registered Nurse (RN)

Passed NCLEX, awaiting RN Licensure via mail.

Additional Information

SKILLS/CERTIFICATIONS

- Microsoft Word, Excel, PowerPoint, Access and Publisher
- Experience using EPIC
- Bilingual (English & Spanish)
- Basic Life Support Certification