

Keileah Hayes

Medford, OR 97501

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+1 458 658 6284

Authorized to work in the US for any employer

Work Experience

AT&T

Att Corporate - Medford, OR

April 2021 to Present

- Find out the customers needs
- Find an appropriate plan for the customer
- Find an appropriate phone for customer
- Deal with and Handel money
- Input information into computer system
- Open and close store.
- Offered knowledge about Cell phones
- Received and filed online orders
- Completed in-store purchases
- Handled in-store returns
- Created inventory of products

Barista

DUTCH BROS COFFEE

August 2017 to April 2021

- Make desired drink for customers
- clarify every detail ensuring satisfaction
- cashing out customers and handling money
- Closing the stand making sure everything is stocked cleaned and ready for the opener
- making till making sure it is ready for morning shift

Education

Certificate

Northwest college of Beauty - Medford, OR

Present

High school or equivalent

North Medford Highschool

June 2019

Skills

- Mentor
- Barista Experience
- Coffee Experience
- POS
- Cash Handling
- Cashiering
- Food Service
- Microsoft Office
- Databases
- Upselling
- Communication Skills
- Retail Sales
- Typing
- Presentation skills
- Time Management
- Marketing
- Negotiation
- English
- Pricing
- Merchandising
- Salesforce
- Serving Experience
- Food Preparation
- Sales

Additional Information

SKILLS & ABILITIES

Leader Orientated, Hard Worker, Time efficient, Fast Learner, Good judgement and decision maker, Outgoing and People Oriented.

VOLUNTEER & CLUB

- Volunteered at kids unlimited after school program and a mentor and member of spartan boxing
- Part of the speech and debate club and Criminal law
- 2017 diamond belt champion

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