

# Kim Sytsma

Tracy, IA

-Email me on Indeed: <http://www.indeed.com/r/Kim-Sytsma/e231b46a23e28f14>

## Work Experience

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### **LPN (Licensed Practical Nurse)**

Iowa Home Care - Oskaloosa, IA

November 2019 to Present

Supervise med aid, bath aid. Process orders. Make decisions on contacting doctor for orders. Entering orders. Working with pharmacies to get medications Ordered, or stated out if needed. Sending and receiving faxes. Communicating with family members. Working on a one to one basis with doctors. Knowing when to send a resident out when it is an emergency by reading resident's signs and symptoms. Strong decision making skills.

### **Charge Nurse LPN**

Oskaloosa Care Center - Oskaloosa, IA

August 2019 to Present

Charge nurse

### **Charge Nurse 4**

Yrs at Jefferson Place WesleyLife - Pella Iowa

January 2015 to August 2019

Charge nurse for 4-1/2 yrs overnights. Manage CNAs. Assuring residents are tended to and their needs meet. Wounds care. Pass meds. Assess residents emergencies and send to hospital as needed. Extremely competent in computer skills, Microsoft, word, excel, and experienced in PowerPoint.

## Education

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### **Bachelor's in Education**

William Penn College - IA, US

September 2024

### **Bachelor's in Education**

William Penn University - Ottumwa, IA, US

September 1990 to May 2013

## Skills

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- Time management
- Hospital experience
- Microsoft Word

- Experience administering injections
- Charge experience
- Order entry
- Microsoft Powerpoint
- Tube feeding
- Vital signs
- Nursing
- Laboratory experience
- Computer skills
- Medication administration
- Microsoft Excel
- Customer service
- Leadership
- Organizational skills

## Certifications and Licenses

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### **IV Certification**

### **BLS Certification**

### **LPN**