

Dawn Jackowich

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Objective

Motivated nurse leader, seeking a position that utilizes current skill set to make a greater impact on the community at large. Over 3 years of acute care experience at Providence Sacred Heart Medical Center and Holy Family Hospital, currently working in the capacity of Health Services Administrator for NaphCare Inc. Dedicated, hard-working, reliable leader seeking a challenging position that will expand my knowledge and experience while reinforcing my current skill set and experiences to positively affect the lives of others.

Education

BSN | 08/19/2019 – 12/2020 | WASHINGTON STATE UNIVERSITY

- Major: Bachelor of Nursing

DTA- NURSING | 3/22/2019 | SPOKANE COMMUNITY COLLEGE

- Major: Registered Nurse
- Honor roll Sept 2017 – March 2019
- Dean's List Sept 2017 – March 2019
- Graduated with Honors

Skills & Abilities

- Ability to efficiently monitor workflow and completion of tasks for nursing team.
- Triage and assessment
- Verbal de-escalation and therapeutic communication
- Skilled in providing safe patient care, advocacy and support utilizing evidence-based practice.
- Experienced at developing plan of care to reflect identified needs and expected outcomes.
- Strong Communication and problem-solving skills.
- Coordination of care utilizing delegation and collaboration with team members, patients, and custody staff.
- Knowledgeable about the legal and regulatory requirements under which Correctional Healthcare facilities must operate
- Fiscal Responsibility and budgeting.
- Service planning and delivery.
- Leadership and building community partnership
- Utilization management, quality assurance and improvement

Experience

HEALTH SERVICES ADMINISTRATOR | NAPHCARE-SPOKANE COUNTY JAIL | DATES APRIL 2022 - JULY 2022

- Worked closely with the Health Department and facility leadership to control the spread of COVID in a congregate setting.
- Maintained positive working relationships with facility staff, contract agencies, and outside groups such as hospitals, accrediting agencies, law enforcement agencies, and public health officials
- Directed the clinical services, administrative services, pharmacy and medical support services for the facility.
- Oversaw the development and implementation of both long and short term policies and plans for the health care delivery system, giving special consideration to the integration of internal administrative and clinical policies, to the standards and requirements of various regulatory and accrediting bodies, and contractual requirements.
- Supervised subordinate staff in the performance of their duties and evaluated as prescribed by company policy.
- Coordinated and monitored the provision of all required contractual services.
- Prepared and maintained a variety of standard narrative, statistical, summary and/or operational records, reports and logs; properly processed all reports and documents in a timely manner.
- Exercised fiscal management responsibility by changing program priorities, in monitoring expenditures, and in recommending reallocation of funds based on shifting program needs.
- Developed and coordinated internal review systems to ensure clinical and administrative activities are in compliance with relevant standards. Facilitated processes to achieve NCCHC accreditation, by providing the required level of organizational efficiency and approved, appropriate medical services.
- Conducted meetings of subordinate staff and corporate and facility leadership.
- Monitored safety practices of both patients and staff and the preparation and dissemination of safety and accident reports as required by policy.
- Reviewed, processes and responded (via corporate counsel) to lawsuits; conducted research of charts; reviews status of inmates with serious health problems for completion of all necessary intervention and treatment.

DIRECTOR OF NURSING | NAPHCARE-SPOKANE COUNTY JAIL | DATES NOV 2021- APRIL 2022

- Supervising a staff of 35 full time and Per-diem nurses and 6 administrative staff.
- Manages staffing, recruiting, and scheduling.
- Created and implemented several staff appreciation and retention programs.
- Restructured the orientation program and implemented a training feedback system.

- Worked closely with HSA to Implement and reinforce Policies and Procedures.
- Ensure all tasks are completed and adjust workflow as necessary.
- Created new policies and procedures to complete the goal of NCCHC accreditation

CHARGE RN | NAPHCARE-SPOKANE COUNTY JAIL| DATES JAN 2021- NOV 2021

- Knowledgeable of all policies and procedures that affect the outcomes and safety of patient care, and employee rights and responsibilities.
- Respond to emergent calls and assess patient needs.
- Implement interventions in a timely manner.
- Supervise nursing staff of up to 5 nurses.
- Ensure all tasks are completed and adjust workflow as necessary.
- Review records for accuracy and follow-up care.

RN | PROVIDENCE HOLY FAMILY HOSPITAL| DATES 2020- 2021

- Provide direct patient care to up to 4 patients at a time in an acute care setting.
- Provide comprehensive care to patients with cardiovascular, neurological, pulmonary, and other life-threatening conditions.
- Conduct patient admission assessments to determine patients' needs based on physical, psychological and safety factors.
- Provide direct patient care to COVID-19 patients utilizing appropriate personal protective equipment.
- Collaborate with a multi-disciplinary team to provide safe and high-quality care.
- Provide frequent assessment to identify changes in patient status.
- Participate in ongoing facility education workshops and programs.

RN | PROVIDENCE SACRED HEART MEDICAL CENTER| DATES 2019- 2020

- Provide direct patient care to 3 patients at a time in an acute care setting.
- Document and maintain patient medical history and treatment data.
- Implement treatment plans at direction of physicians and appropriate consultants.
- Provide assistance with patient needs, assessments on a regular basis.
- Provide bedside care and administer medications.
- Supervise and delegate to unlicensed assistive personnel.