# Cassandra Bell

### **Registered Nurse**

Florence, SC mscece561@yahoo.com +1 561 908 1419

Registered nurse deeply committed to providing quality, compassionate care. Nursing background includes Pediatrics, PICU and intermediate NICU experience.

Authorized to work in the US for any employer

# Work Experience

#### **Medical Nurse Reviewer II**

Blue Cross Blue Shield - Columbia, SC August 2021 to Present

#### Registered Nurse/Children's Hospital/PICU

Mcleod Health - Florence, SC August 2017 to Present

Charge Nurse

Telephone Triage

Provides age and culturally appropriate care to patient

Providing care to adult population in overflow

Consults and coordinates with health care team members to assess, plan, implement and evaluate patient care plans

Helps patients to be comfortable and cooperative with examinations/procedures

Measures patient's vital signs, such as blood pressure, respiration's I and heart rate, and initiates corrective action whenever the patient displays adverse symptomatology

Performs medical and diagnostic tests

Collects samples of patient's urine and stools for laboratory tests

Prepares, administer and records prescribed medications.

Reports adverse reactions to medications or treatments

Assists treating physician during examination, treatment and procedures

Provides education, information and support to the patient's family

Records all care information concisely, accurately and completely, in a timely manner, in the appropriate format and on the appropriate forms

Performs other position-related duties as assigned, depending on assignment setting

### Registered Nurse EPI Lead

DHEC - Florence, SC May 2020 to June 2021

• COVID 19 EPI Lead remote

- Manage Contact investigation nurses
- Provide resources for COVID-19 contact tracing
- Provide guidance to jail schools and businesses

- Conducting case and contact investigations for COVID-19 in the Pee Dee regions of South Carolina.
- Considerable amount of contact with the public via telephone.
- Conduct investigations; provide guidance to both individuals and facilities and document investigations in the statewide system.

#### **Medical Assistant**

Pediatric Partners - Boca Raton, FL March 2013 to May 2017

#### Responsibilities

Assists in transportation of patient and patient flow.

- > Obtains records and report vital signs and any other pertinent patient information to the RN, LVN or provider.
- > Maintains and cleans exam/treatment areas and medical equipment.
- > Performs clerical duties such as obtaining telephone messages, returning patient calls, and maintaining inventory of supplies.
- > Documents administration, various patient test and procedures and instructs patients on procedural preparation with the scope of practice of a medical assistant.
- > phlebotomy
- > Injections
- > EMR
- >Telephone Triage

#### **Medical Assistant**

Pediatric Associates - West Palm Beach, FL March 2010 to January 2013

Assists in transportation of patient and patient flow.

- > Obtains records and report vital signs and any other pertinent patient information to the RN, LVN or provider.
- > Collects, labels, and transports various specimens to appropriate destination.
- > Maintains and cleans exam/treatment areas and medical equipment.
- > Performs clerical duties such as obtaining telephone messages, returning patient calls, and maintaining inventory of supplies.
- > Documents administration, various patient test and procedures and instructs patients on procedural preparation with the scope of practice of a medical assistant.
- > phlebotomy
- ➤ Injections
- > EMR
- >Telephone Triage

#### **Home Health Aide**

VIP America - Stuart, FL March 2009 to 2012

#### 2011

- ≻Assisted with medications
- >Assisted patient with daily needs
- > Monitors patient condition by observing physical and mental condition, intake and output, and exercise.
- >Supports patients by providing housekeeping and laundry services; shopping for food and other household requirements; preparing and serving meals and snacks; running errands.

### Education

#### **Associate in ADN**

Keiser University - West Palm Beach, FL 2015 to 2017

### High school or equivalent in Medical Assistant

Medvance - Palm Springs, FL 2010 to 2011

### **Diploma in HHA**

Community Vocational Institute - Riviera Beach, FL 2009

#### Skills

- RN
- Pediatrics
- Laboratory Procedures
- Experience Administering Injections
- EMR Systems
- Triage
- Phlebotomy
- Computer Literacy
- Acute Care
- Behavioral Health
- Utilization Review

# Certifications and Licenses

# Registered Nurse (RN)

April 2019

### **Drivers License**

### Additional Information

SPECIAL SKILLS

Languages: English

Administrative Skills

> Patient Appointment Scheduling, Filing, Answering phones, Medical Recordkeeping, MediSoft Data Entry, Microsoft Office (Word, Excel, Outlook, ) Client Confidentiality & File Maintenance, Patient checkin/out and the use of Electronic Medical Records.

#### Clinical Skills

> Triaging, Vital Signs, Injections, Phlebotomy, Pharmacology, Patient Intake, Hematocrit Testing, Patient Preparation, Specimen Collections, Clinical Lab Procedures, Urinalysis, Medical Charting, Infection Control, Patient Preparation, Electrocardiography, Sterilization Procedures, Medical/Surgical Asepsis, Lab Equipment Operations, Administration of Medication, Blood Smears and Blood Test