

Brittany Maier  
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P.O. Box 203  
302 Courthouse Avenue  
Balsam Lake, WI 54810

## **Objective**

To obtain a position with the Polk County Correctional Center, where I can utilize my skills, knowledge, and experience to provide quality health care.

## **Certifications**

Certified Nursing Assistant  
Licensure in Substitute Teaching  
Business Concepts Certificate  
Chief Election Official

CPR Certified  
Management Certificate  
Blueprint Reading Certificate

## **Education**

Northwood Technical Education, New Richmond, WI  
**Associate of Science in Nursing**  
Expected graduation date May 2023

Globe University, Woodbury, MN  
**Criminal Justice**  
January 2014 to January 2015

Colorado Technical University, Colorado Springs, CO  
**Associate of Science in Business Administration**  
**Concentration in Management**  
May 2010

Unity High School, Balsam Lake, WI  
**Diploma**  
General Studies  
May 2004

## **Experience**

Unity School District, Balsam Lake, WI  
9/2020 to present

### **Substitute Teacher/Homebound Tutor**

- Teach Pre-K through Twelfth grade
- Oversee students, teach lessons, plan lessons, help students with homework
- Drive district car to pick up students for one-on-one tutoring
- Provide direction, support and encouragement to students

United Pioneer Home, Luck, WI  
09/2021 to 11/2021

### **Certified Nursing Assistant**

- Followed individualized care plans for residents by closely working with nursing staff
- Provided safe bedside care and support to residents

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- Assisted patients with activities of daily living, such as eating, dressing, bathing, toileting, ambulating, and emotional support
- Helped maintain a high standard of care by answering call lights and monitoring behavior for signs of regression

Specialty Coating Systems, Clear Lake, WI  
1/2014 to 10/2017

**Team Lead/Coating Operator Technician I/Coating Operator Technician II**

- Performed calculations to determine required specifications
- Set-up/Operated Parylene Deposition Systems
- Measured products to ensure product meets customer tolerances
- Parylene Deposition Systems
- Scheduled Production/Engineering runs and Coating Equipment
- Provided direction, support and morale to team members
- Trained new and existing employees

**Masker 1**

- Completed application of masking product with air pressurized needle applicator. (Extreme precision)
- Prepared products to be masked for Parylene coating application.
- Demasked product as required by specification guidelines.
- Fixtured/defixtured products to be Parylene coated as per the guidelines.
- Inspected products for coating imperfections and inconsistencies.

Nobles Worldwide, St. Croix Falls, WI  
Temporary Contract through Spartan Staffing, St. Croix Falls, WI  
11/2013 to 12/2014

**QC Inspector**

- Completed First Article and Final Inspections.
- Measured various products using Protractors, Height Gauges, Calipers, Veneers, Micrometers, Gauge Blocks, Gauge Pins, and Visual Inspection.
- Verified dimensions were within proper specifications as per blueprints, job orders, and customer specifications.
- Handled, Verified proper documentation for overseas/government related sales.
- Filed and completed data entry for Receiving.

Tenere, Inc., Dresser, WI  
9/2012 to 10/2013

**Press Brake Operator**

- Formed bends in various types of sheet metal according to customer specification guides and blueprints.
- Performed set ups on Amada Brake Presses.
- Operated Hardware Installation machines. (Pemming)
- Operated Grinding Wheels for Deburring.

Polaris Industries, Osceola, WI  
3/2011 to 5/2012

**Operator/Assembler**

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- Assembled components/built engines in the Drive-train department.
- Built various revisions of snowmobiles, motorcycle, ATV/UTV engines
- Operated several types of power tools, air guns, and leak testing devices.

Dick's Fresh Market, Amery, WI  
2/2010 to 10/2010

**Assistant Manager: Bakery Dept**

- Oversaw staff and production of goods.
- Took Orders, Counted Inventory, Cleaned, Stocked. Answered Phone.
- Baked Goods, Decorated Cookies/Cakes

Scientific Molding Corporation, Ltd. (SMC)  
4/2007 to 1/2010

**Operator/Back-Up Lead**

- Assembled components in manufacturing.
- Produced products, Inspected, Packed, Cleaned, Stocked, Audited, and Counted Inventory.
- Helped to oversee production and staff when needed.

Strauss Knitting Mills, St. Croix Falls, WI  
5/2005 to 3/2007

**Operator**

- Operated chopping machines.
- Produced cuffs for medical surgical gowns.
- Inspected, Packed, Cleaned, Stocked

**Skills**

First Aid/CPR  
Wound Care  
Recording and Monitoring Vital Signs  
Time management skills  
Organizational Skills

Critical Thinking  
Therapeutic Communication  
Patient-centered care

**References**

References are available upon request