

# Alina Kasperovich, BSN, RN

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1765 Hampton Course, St. Charles, IL 60174 | 916-549-8336 | alina-rotaru@hotmail.com

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## SUMMARY

Experienced Circulating Nurse with Operating Room experience. Enjoy taking care of patients of all ages. Adept at communicating and cooperating with surgical team and other care givers for optimal patient care.

## EDUCATION

<b>Bachelor of Science in Nursing</b> Chamberlain College of Nursing, Addison, IL Magna Cum Laude, GPA: 3.77	December 2020
<b>Bachelor of Arts in Management</b> Benedictine University, Lisle, IL	August 2013

## TRAINING AND CERTIFICATION

- Registered Nurse, Illinois Board of Nursing (#041504771) Exp. 05/2024
- ACLS Certification; American Heart Association (215406115476) Exp. 09/2023
- PALS Certification; American Heart Association (215426125793) Exp. 09/2023
- BLS Certification; American Heart Association (225413854253) Exp. 03/2024
- Certified Ophthalmic Assistant (COA) (ID#216872) 2014-2017
- Bilingual: Fluent in English and Russian

## HEALTHCARE EXPERIENCE

**Ophthalmology Surgery Center of Illinois**, Itasca, IL 2021-Present  
*Operating Room Circulating Nurse*

- Responsible for tasks such as picking supplies for cases, turning over rooms, stocking, etc., as directed by the OR Charge Nurse
- Effective communication with patients, teammates, and physicians to ensure continuity of care
- Current ACLS/PALS Certification
- Deliver safe patient care under the direction of the surgeon and anesthesiologist
- Assist in positioning patients for procedures to be performed
- Specialized in Ophthalmology, Oculoplastic, and Retina procedures
- Maintain appropriate documentation, meeting current standards and policies

**LasikPlus**, Oak Brook, IL 2012-2018  
*Certified Ophthalmic Assistant*

- Perform various pre/post-operative exams (Epic Refraction System, Topography, Pachymetry, Tonometry, and Auto Refractor/Keratometer) and carry out physician orders
- Prepare patients for treatment and assists ophthalmologist in surgery with laser operation
- Ensure confidentiality by completing and handling medical records (OSHA regulations)
- Counsel and coordinate patient's discharge planning needs by providing information about treatment, use of drops, drugs, and questions about surgery
- Coordinated quality patient care, excellent communication, and customer service care
- Provide high patient excitement and drive and generate leads towards laser vision correction surgery
- Supervise and train other ophthalmic assistants

**Illinois Eye Care Center**, Schaumburg, Hoffman Estates, Palatine, IL

2011-2012

***Certified Optician***

- Worked in a team-oriented fast paced environment
- Achieved sales goals of premium products (Average sale of \$325 per patient)
- Educated patients on a variety of lens option that work best for their needs and provided recommendations
- Processed insurance claims (VSP, Eyemed, Davis, and Superior Vision)
- Prepared work orders for optical laboratories containing instructions for grinding and mounting of lenses into frames
- Inspected the accuracy of incoming lens orders to ensure cosmetic and prescription requirements (ANSI guidelines)
- Repaired and adjusted eyewear with the use of optical tools and equipment
- Troubleshooted any issues a patient may have with their prescription eyewear
- Administered pre-screenings of patients (autorefracton, visual field test, and glaucoma screening test, digital retinal imaging)
- Educated patients on the importance of regular eye exams and taking care of their eyewear
- Scheduled appointments, maintained medical records, organized, and used a filing system for patient records
- Completed training with Electronic Medical Record keeping (Revolution Software)
- Completed doctor referrals and scheduled mandatory appointments with other co-managing doctors
- Promoted good customer service by building customer loyalty through courtesy and friendliness

**VSP Optical Lab**, Rancho Cordova, CA

2010-2011

***Doctor Service Representative***

- Responded to telephone inquiries from member doctors and other business partners regarding Rx's, products and lab process information
- Replied to inquiries using in-depth knowledge in the following areas: Cause of Rx delays, product information, patient, and plan options
- Called doctors regarding Rx's that are unclear, missing information or materials are unavailable to ensure effective, timely communication
- Adjusted invoices to reflect special circumstances (special delivery, second pair of glasses, incorrect billing, etc.), to respond to problem resolution
- Utilized product and procedure manual to effectively manage all telephone inquiries
- Remained current on all changes to department policy, procedure, and product information
- Maintained daily statistical customer and employee performance of our department using the Cisco System as well as Microsoft Excel

**William A. Fleischmann, O.D.**, Rio Linda, CA

2007-2010

***Optician/Receptionist***

- Experience and duties related to ones listed under Illinois Eye Care Center

**MEMBERSHIPS**

- Sigma Beta Delta and Kappa Gamma Pi

Inducted April 2013