

Melinda Byrd

Hard working mom of 10 wants to bring her patience and time management to you!

Florence, SC 29505

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+1 843 331 2376

Experience in management and administration.

Authorized to work in the US for any employer

Work Experience

Director of Nursing

Enlivant Senior Living - Florence Place - Florence, SC

October 2021 to August 2022

I am responsible for field assessments, supervision of all care staff, and clinical records. In addition, I handle all the admission paperwork and pharmacy issues. Hiring, discipline, and training are another aspect of my job. Ensuring that the building is DHEC ready is also on my list. I maintain the charts and ensure they are in order and do quarterly assessments of all residents. In the event of an incident I do all the documentation and reporting to the state if necessary. I attended multiple zoom meetings to discuss at risk residents, sales, and regulations. All in all I am responsible for the building's care services and coordinate with the outside providers to have my residents seen.

Nurse Vaccinator

Eteams - Florence, SC

February 2021 to October 2021

Temporary contract giving vaccines

ADON

Autumn Care - Shallotte, NC

August 2020 to February 2021

1. Infection control
2. Management
3. Hospital tracking
4. Education
5. Quality control

Dialysis Nurse

DaVita - Florence, SC

June 2019 to August 2020

Dialysis nurse

Registered Nurse

Encompass Health - Florence, SC

April 2017 to February 2019

RN at rehabilitation center

Nurse Extern

McLeod Health - Dillon, SC
October 2014 to March 2017

Nurse extern and then RN

Dialysis Nurse

Education

Bachelor's in Nurse Education

Western Governors University - Salem, OR
March 2018 to August 2018

Associate in Nursing

Florence-Darlington Technical College - Florence, SC
August 2014 to August 2016

Associate in Elementary Education

Phoenix Online - Arizona Village, AZ
October 2011 to July 2014

Bachelor's in Nurse education

WGU

Nursing Licenses

RN

Skills

- Dialysis
- Hemodialysis
- RN
- Attention to detail, multitasking
- Rehabilitation RN
- Nursing
- Hospital Experience
- Medication Administration
- EMR Systems
- Laboratory Experience
- Vital Signs
- Critical Care Experience
- Cerner

- Supervising Experience
- Medical Records
- Patient Care
- Nurse Management
- Employee Orientation
- Experience Administering Injections
- Venipuncture
- Phlebotomy
- Infection Control Training
- Triage
- Customer Service (6 years)
- Home Care
- English
- Microsoft Office
- Clerical experience
- Management
- Medical collection
- Medical office experience
- Leadership
- Interviewing
- Pain management
- Administrative experience
- Home health
- Analysis skills
- Conflict management
- Care plans

Certifications and Licenses

BLS for Healthcare Providers

January 2021 to January 2023

Compact State Nurse License

BLS Certification

CPR Certification

LPN

Assessments

Nursing Skills: Clinical Judgment — Expert

March 2020

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Expert](#)

Electronic Medical Records: Best Practices — Highly Proficient

June 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Highly Proficient](#)

Customer Service — Proficient

August 2020

Identifying and resolving common customer issues

Full results: [Proficient](#)

Work Style: Reliability — Proficient

August 2020

Tendency to be dependable and come to work

Full results: [Proficient](#)

Supervisory skills: Motivating & assessing employees — Highly Proficient

December 2020

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Highly Proficient](#)

Clinical judgment — Proficient

December 2020

Assessing a patient's condition and implementing the appropriate medical intervention

Full results: [Proficient](#)

Case management & social work — Proficient

December 2020

Prioritizing case tasks, gathering information, and providing services without judgment

Full results: [Proficient](#)

Supervisory skills: Motivating & assessing employees — Expert

January 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Expert](#)

Attention to detail — Highly Proficient

January 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.