**Elizabeth anderson tjarks**

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**Summary**

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|  | I am an RN with a compact license. I am currently working as a case manager in Montana. I am looking for other home-based case management jobs in the nursing field to expand my work experience. |

**Computer Skills**

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|  | Software   * Word, Excel, EMR, Office, Outlook. Very computer savvy. Fast learner. |

**Experience**

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| 5/2017-current  5/2016-4/2017  2005-5/2016 | Medical Case Manager, *PACBLU*  Responsible for the medical case management of worker’s compensation cases. Seeing the case through from referral to closing. Handling all case management aspects of the case including treatment planning, utilization of resources, tracking national guidelines to analyze treatment plan effectiveness and appropriateness, determining appropriateness of treatment and coordinating with the payor source to authorize approvals or submit denials. Auditing all aspects of report and invoice submission to one account, ensuring compliance with all laws and regulations.  Utilization Review Manager, *Piney Ridge Treatment Center*  Responsible for all continued stay submissions to both Medicaid and private insurance companies. Nursing and UR treatment team member, attending all multidiscipline treatment team reviews for 100+ patients monthly. Managing the nursing portion of the master treatment plan and all reviews. Reviewing submitted medical and psychiatric information for referrals to help determine suitability for the program. Communication with all disciplines in the facility as well as corporate referral sources. Manages all utilization review process and staff.  Charge Nurse, Piney Ridge Treatment Center  Responsible for supervising multiple units in a fast paced environment for adjudicated sex offenders with dual diagnoses, as well as supervising and training other RNs and LPNs, staff supervisors and youth care workers on both day and night shift. Infection control nurse, MTPR nursing member for 100+ patients monthly, as well as managing the treatment plan and reviews for the nursing portion for all patients. PRN 2007-2010 |
| 2007-2016 | Director of Nursing Services,  Youth Bridge  Headed a committee to start and complete Medicaid certification, COA certification, outpatient psychiatric services, medical clinic and nursing services for five different facilities and the children that they served. I started and managed the utilization review for the outpatient psychiatric services |
| 2003-2005 | Medical Manager, *Conagra Foods*  Managed the medical department and workers’ compensation cases and care for a turkey processing plant with over 700 employees. Worked closely with workers’ compensation case managers to coordinate care for injured employees. |
| 2000-2003 | RN, *Northwest Medical Center*  Cardiac catheterization lab circulating nurse 2000-2001  RN, PACU and RN, cardiac telemetry 2001-2003 |

Education

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| 1986-1990 | High School Diploma, Iowa Falls High School |
| 1997-2000 | RN, Har-Ber School of Nursing |
| References available upon Request |  |