

Stephanie Smith

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Authorized to work in the US for any employer

Work Experience

Registered Nurse (RN)

Silver Cross Hospital - New Lenox, IL

August 2021 to Present

- Assess patient physical, social, language or mental needs
- Continuously monitor patients' conditions
- Evaluate nursing care delivered by other non-licensed student workers
- Administer ordered medications
- Monitoring effectiveness of medication
- Completing admission evaluations
- Provided discharge planning
- Delegating tasks to assistive personnel
- Collaborating with Physicians, therapists, and case workers

Medical Receptionist

DuPage Medical Group - Naperville, IL

June 2019 to March 2020

- Greeting clients upon arrival.
- Verify client's personal information.
- Determine chief complaint of client.
- Create, reschedule, and cancel appointments using Epic.
- Use appropriate professional communicate to answer all telephone calls.

Certified Nursing Assistant

Caring Junction - Mishawaka, IN

June 2009 to February 2013

- Assisting clients with activities of daily living.
- Encouraging independence of clients.
- Planning and instructing restorative activities.
- Assessing and recording vital signs.
- Maintaining clean and safe environment for clients.
- Working with nurses to implement personal care plans.

Certified Nursing Assistant

Maxim Staffing Solutions-Nurse Staffing - Mishawaka, IN

January 2012 to December 2012

- Filling in for Nursing Assistants at local hospitals.

- Assignments included Geriatrics, Pediatrics, Medical-Surgical, and Acute Psychiatric.
- Measuring and charting vital signs.
- Assisting with transfers and ambulation.
- Measuring intake and output.
- Use of Epic for charting.
- Communicating with nurses to implement personal care plans.

Education

Associate's degree in Nursing

Rasmussen University - Romeoville, IL

June 2019 to June 2021

Nursing Licenses

RN

Expires: May 2022

State: IL

Skills

- Patient Care
- EMR Systems
- Medical Scheduling
- Medical Receptionist
- Intake Experience
- Epic
- Vital Signs
- Tube Feeding
- Medication Administration
- Documentation review
- OSHA

Certifications and Licenses

Registered Nurse (RN)

May 2021 to May 2022

CPR Certification

BLS Certification

Groups

Student Nurse Association

August 2019 to Present