

# Emily Evans

Smiths Station, AL

[emilyannevansrn@gmail.com](mailto:emilyannevansrn@gmail.com)

+1 706 505 3236

- Highly motivated, empathetic nurse with 12+ years nursing experience (6+ years in acute care) seeking opportunities in the health industry that require additional knowledge to promote development of my current skill set
- Experience working remotely and independently as a Clinical Coordinator required development of critical thinking, adaptability, and problem solving. Clinical experience has developed outstanding communication, interpersonal and technical skills, as well as teamwork and dependability.
- Able to develop relationships with physicians, healthcare service providers, and customers to improve quality of care and apply clinical knowledge to work with facilities and providers for coordination of care.
- Strong skill set to include Microsoft Office, Microsoft Word, Excel, Internet Explorer and Chrome.
- Able to quickly adapt to new computer programs and skills with the ability to stay task focused.

Authorized to work in the US for any employer

## Work Experience

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### **Registered Nurse**

Various Facilities in State of Texas

July 2020 to January 2021

COVID Response: Emergency Department and ICU

### **LPN and REGISTERED NURSE**

Piedmont Columbus Regional/Piedmont Columbus Regional Northside

August 2016 to August 2020

Provided nursing care to patients of all ages while utilizing nursing processes to assess, plan, implement, and evaluate the care for patients. Function within the framework of the policies and procedures of the organization and demonstrates professional growth and accountability. Responsible for maintaining standards of practice, coordinating patient care activities of all assigned staff in the provision of quality nursing care. Quickly and accurately assessed patient care needs. Work collaboratively with doctors and staff to provide exceptional care.

Perform all requested diagnostic tests. Develop treatment plans collaboratively with doctors and staff. Manage multiple cases simultaneously, prioritizing needs constantly. Comply with all legal and safety requirements at all times. Maintain a clean, sanitary, and organized work environment. Work at maximum efficiency without compromising quality of care. Abide by all hospital rules and regulations. Act in a composed and professional manner, especially under pressure. Monitor coworkers and voice concerns to minimize errors. Provide follow up care instructions to patients and make necessary referrals. Maintain accurate and up-to-date patient charts.

Attend all required training and continuing education events. Provide direct patient care, collaborate with the physician and Advanced Practitioners in assessment, planning, implementing and evaluating patient care management, and perform specialized tasks in which appropriate training is documented.

Responsible for medication administration, accurate documentation, ongoing use of nursing skills and clinical judgement.

Responsible for patient education and assisting with discharge planning and follow-up care (ranging from high-quality healthcare referrals and home health to prescription assistance and cost-effective treatment options) while adhering to CORE measures.

- Recipient of multiple SAVE Awards.
- Served as "Team Leader" on numerous projects and policy implementations, both voluntarily and per management request.
- Proficient in Electronic Medical Records: Meditech and EPIC

### **LPN, Certified Clinical Research Coordinator**

IACT Health - Columbus, GA

October 2010 to December 2016

As the only coordinator at my facility, solely responsible for completing site initiation procedures for various FDA clinical trials, IRB submissions, oversight of subject enrollment to ensure that informed consent is properly obtained and documented. Educating patients on study objective, study drug and procedures, obtain and verify all inclusion/exclusion criteria for all potential study participants, complete physical assessments, vital signs, phlebotomy, ECGs, study drug administration and titration as required per protocol. Reporting of adverse events and data collection, training in Good Clinical Practice and a numerous Electronic Data Entry platforms as required, monitor clinical study activities to ensure compliance with protocols and with all relevant local, federal, and state regulatory and institutional policies. Maintaining required records of study activity including case report forms, drug dispensation records, or regulatory forms. Code, evaluate, and audit collected study data. Track enrollment status of subjects and document dropout information such as dropout causes and subject contact efforts. Record adverse event and side effect data and confer with investigators regarding the reporting of events to oversight agencies. Prepare study-related documentation such as protocol worksheets, procedural manuals, adverse event reports, institutional review board documents, and progress reports. Requires ability to manage, review and respond to emails/instant messages to schedule and coordinate site visits and to address queries and claims in a timely fashion. Evaluate eligibility of potential subjects through methods such as screening interviews, reviews of medical records, and discussions with physicians and providers. Schedule subjects for appointments, procedures, or inpatient stays as required by study protocols.

- This position required solid understanding of clinical terminology and data management techniques with the ability to multitask, prioritize projects as needed, and pay strong attention to detail as well as collecting and maintaining accurate records of research data.
- Time spent as a coordinator made it necessary to have strong interpersonal skills, as interacting with a variety of clinical staff, research subjects, and outside partners is mandatory.
- Managed site to include high-quality data tracking over numerous clinical research trials.
- Provided community resources through outreach and education to various populations regarding diabetes education.

## Education

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### **Associates Degree in Nursing**

Chattahoochee Valley Community College

May 2017

## **LPN in Practical Nursing**

Columbus Technical College

December 2009

### Nursing Licenses

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#### **RN**

#### Skills

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- Clinical Research
- Clinical Trials
- GCP
- Medication Administration
- Triage
- Nursing
- Critical Care Experience
- Experience Administering Injections
- Hospital Experience
- Epic
- Laboratory Experience
- ICU Experience

#### Certifications and Licenses

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**RN | Registered Nurse Alabama Multistate Unrestricted Compact RN License  
ACLS | Advanced Cardiac Life Support, BLS | Basic Life Support, PALS |  
Pediatric Advanced Life Support 05/2022**