
(425) 530-5613 • Danica.Graafstra5@gmail.com • Arlington, Washington 98223

Dedicated professional with proven performance in management, leadership and communication. Detail-oriented in problem-solving and planning. Ready to make an immediate contribution to your organization. Excellent communication, time management and computer skills. Aiming to leverage my abilities to successfully fill the vacancy at your company.

Frequently praised as hardworking by my peers, I can be relied upon to help your company achieve its goals.

EXPERIENCE

JAN '22 - AUG '22

Unit Manager RN Contract | Maxim Healthcare, 98043, WA

- Maintain accurate, detailed reports and records.
- Directed and supervised nursing and healthcare personnel on skilled rehab unit.
- Consult and coordinate with healthcare team members to assess, plan, implement, or evaluate patient care plans.
- Provide or arrange for training or instruction of auxiliary personnel or students.
- Perform administrative or managerial functions, such as taking responsibility for a unit's staff, budget, planning, or long-range goals.
- Observe nurses and visit patients to ensure proper nursing care.
- Assess the needs of individuals, families, or communities, including assessment of individuals' home or work environments, to identify potential health or safety problems.

MAY '20 - DEC '21

Registered Nurse | Josephine Caring Community, 98223, WA

- Consult and coordinate with healthcare team members to assess, plan, implement, or evaluate patient care plans.
- Monitor, record, and report symptoms or changes in patients' conditions.
- Order, interpret, and evaluate diagnostic tests to identify and assess patient's condition.
- Modify patient treatment plans as indicated by patients' responses and conditions.
- Prescribe or recommend drugs, medical devices, or other forms of treatment, such as physical therapy, inhalation therapy, or related therapeutic procedures.

FEB '13 - MAR '20

Office Manager | Graafstra Backhoe, Inc, Lake Stevens, WA

- Operate equipment such as fax machines, copiers, and phone systems, and use computers for spreadsheet, word processing, database management, and other applications.
- Complete forms in accordance with company procedures.
- Schedule and confirm appointments for clients, customers, or supervisors.
- Prepare and process requisitions and purchase orders for supplies and equipment.
- Maintain logs of working hours or of vehicle service or repair status, following applicable state and federal regulations.

JAN '19 - DEC '19

Nursing Assistant Certified | Cascade Companion Care, Arlington, WA

- Apply clean dressings, slings, stockings, or support bandages, under direction of nurse or physician.
- Change bed linens or make beds.
- Clean and sanitize patient rooms, bathrooms, examination rooms, or other patient areas.
- Communicate with patients to ascertain feelings or need for assistance or social and emotional support.
- Provide physical support to assist patients to perform daily living activities, such as getting out of bed, bathing, dressing, using the toilet, standing, walking, or exercising.
- Undress, wash, and dress patients who are unable to do so for themselves.

JAN '17 - JUN '19

Medication Technician | Everett Plaza Assisted Living, 98201, WA

- Answer patient call signals, signal lights, bells, or intercom systems to determine patients' needs.
- Apply clean dressings, slings, stockings, or support bandages, under direction of nurse or physician
- Communicate with patients to ascertain feelings or need for assistance or social and emotional support.
- Document or otherwise report observations of patient behavior, complaints, or physical symptoms to nurses.
- Record vital signs, such as temperature, blood pressure, pulse, or respiration rate, as directed by medical or nursing staff.

EDUCATION

AUG '22

BSN In Nursing

Western Governors University, Millcreek, UT

MAR '20

Associate Degree In Nursing

SKAGIT VALLEY COLLEGE, Mount Vernon, WA

SKILLS

Organization And

EHR Proficiency

Written And Verbal

Advocate For Ethical And Holistic

Safe And Quality

Patient

Accurate

REFERENCES

Ashley Andersen
Honor Health - Phoenix
Registered Nurse - ED Former Colleague
(623) 258-5167

Trish Olsen
Everett Plaza Assisted Living
Director Of Nursing Former Manager
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Mackenzie Coffell

Josephine

Registered Nurse Nurse Supervisor

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ARNP Former Provider At Place Of Employ.

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