

September 1, 2022

Beth Okas  
1419 Avonlea Lane  
Fall Creek, WI 54742  
715-577-4011

To whom it may concern:

Please accept this letter and resume as formal application for the position of Per Diem RN. I have enjoyed my 36-year career in nursing in a wide variety of positions, mostly in the Eau Claire area. I am currently a hospice nurse, which I enjoy very much. I have always enjoyed elderly patients and am interested in a nursing position, daytime, weekday hours that works with my schedule.

Thank you for your consideration and I look forward to talking with you soon.

Sincerely,

Beth Okas

## Beth Okas

### Objective

Registered Nurse, per diem

### Education

- University of St. Francis, Joliet, IL - BS Health Arts, 2003
- UWEC, Eau Claire, WI - 1991-1993, 20 credits BSN program
- Blackhawk Technical College, Janesville, WI - ADN, 1984

### Experience

2/2019 - Current; RN Hospice, per diem in Eau Claire -Heartland Hospice (Promedica)

10/2012 – 12/2017; RN, Neuro/Peds/Trauma -Mayo Clinic Health System (MCHS)

- Staff nurse

10/2006 – 12/2012; RN, Customer Service Coordinator, Customer Service -MCHS

- Management of patient complaints and grievances, organizational service teams, department service improvement projects, and class facilitation

3/1998 - 10/2006; RN, Emergency Department - MCHS

- Trauma response, patient triage, patient care, charge, service improvement team

3/2000-2/2012; Education Specialist, Education Department - MCHS

- Certified Franklin Covey Facilitator for “The 7 Habits of Highly Effective People” and other classes
- Facilitator for new employee orientation and annual organization wide in-services

7/2000- 12/2001; RN, ENT Clinic - MCHS

- Patient rooming, procedures, pre and post-op teaching and care

4/1997- 2/1998; RN, Bloomer Regional Hospital - MCHS

- Patient care, Med/Surg, OB

4/1995- 4/1996; RN, Pain Clinic - Sacred Heart Hospital

- Patient admissions, procedures, recovery room, patient teaching and discharges

9/1987- 4/1995; RN, and Childbirth Educator, Maternity Dept. - Sacred Heart Hospital

- Patient care, labor and delivery, post-partum, nursery, childbirth education

12/1985 – 9/1987; RN staff nurse in Medical Telemetry Dept. - Sacred Heart Hospital

9/1984 – 12/1985 RN in 2 nursing homes that are no longer there- Madison, WI