# Courtney Miller

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I like to work with people, I have worked in a fast paced environment. I am very reliable and responsible. I take my job seriously, and well focused.

Authorized to work in the US for any employer

Work Experience

## **In Home Caregiver**

Lori Knapp Cares - Shawano, WI May 2021 to Present

Help clients with every day life duties, dressing, cooking, cleaning, laundry.

## **Personal Care Assistant**

The Cottages Assisted Living and Memory Care - Shawano, WI July 2019 to July 2020

Assist residents who have dementia/alzheimers with their every day living, prepare meals and general cleaning duties.

## **Resident Assistant (RA)**

Paisers oak haven - Shawano, WI January 2019 to June 2019

Help residents with everyday living tasks. Housekeeping and personal care duties.

## **Food Server**

HO-CHUNK NATION - Wittenberg, WI June 2018 to January 2019

Take food and drink orders, deliver food and drinks in a timely manner. Light housekeeping duties.

# **Direct Support Professional (DSP)**

REM WISCONSIN - Abrams, WI December 2017 to March 2018

Help clients with every day living ( cooking, cleaning, etc.) take clients on outings, provide medicine when needed.

## **Food Server and Cashier**

Northstar casino resort - Bowler, WI December 2016 to September 2017

Greet customers, take orders, take customers payments, give exact change if needed, make sure customer is fully satisfied before leaving, maintain a clean and friendly work environment

# Food and Beverage Server

Menominee casino resort - Keshena, WI 2010 to 2011

#### Responsibilities

Take food and drink orders, maintain clean work environment. Make sure all condiments were stocked and full, fix any problems if customer had any, serve drinks and food.

#### Skills Used

communication, teamwork, quick learner, listening skills, money handling skills, worked in a face pace environment.

# Education

### High school diploma

Gresham Community School - Gresham, WI 2007 to 2010

# Skills

- Personal Care
- Direct Support
- Care Giver
- Direct Care
- Dementia Care
- Memory Care
- Alzheimer's Care
- Senior Care
- Home Care
- Medication Administration
- Food Preparation
- Laundry
- Patient Care
- Caregiving
- Meal Preparation
- Cleaning Experience

# Certifications and Licenses

#### **CBRF** standard precautions

December 2017 to Present

## driver's license

**Fire Safety** April 2019 to Present

# **Certified Nursing Assistant (CNA)**

# Additional Information

Good communication skills, I'm always willing to try new things and accept a challenge. I have a gap in my employment history because I am a full time stay at home mother who is now looking for full time employment to support my children and I. I'm a quick learner, easy going, and willing to work hard.