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| |  | | --- | | **CHARLES CASTRO** | | Career Objective  Summary Motivated New Grad Nurse who is very hardworking and dependable, seeking for work experience and professional development opportunities.  Experience  Registered Nurse  Comcentric and Medx, denver, CO / Mar 2021 - Present   * Administer Intramuscular Injections * Prepare Covid-19 Vaccines * Observe and assess patients after administration * Providing patient teachings and intervention after administration   Pharmacy Technician  Walmart, Highlands Ranch, CO / Sep 2018 - Apr 2019   * Communicated extensively with patients to provide assistance, support and instructions. * Dispensed medications to patients in accordance with pharmacist orders. * Inspected medication storage locations to monitor drug expiration dates and supply adequate inventory. * Delivered quality care to customers through close collaboration with pharmacist. * Entered orders into system and filled medication orders. * Calculated dosage, filled prescriptions and prepared prescription labels. * Created new customer profiles and updated information in pharmacy computer systems.   Sales Associate  Walmart, Highlands Ranch, CO / Mar 2016 - May 2017   * Answered incoming telephone calls to provide information about products, services, store hours, policies and promotions. * Built and maintained effective relationships with peers and upper management to drive team success toward common sales, service and operational goals. * Trained all new sales employees on effective sales, service and operational strategies to maximize team performance. * Educated customers on product and service offerings. * Readied merchandise for sales floor by marking items with identifying codes and accurate pricing.   Sales Associate  Converse, Castle Rock, CO / Nov 2015 - Apr 2016   * Kept apprised of emerging trends and provided informative customer service to assist in product selection. * Maintained knowledge of current promotions, exchange guidelines, payment policies and security practices. * Answered incoming telephone calls to provide information about products, services, store hours, policies and promotions. * Retained product, service and company policy knowledge to serve as resource for both coworkers and customers. * Educated customers on product and service offerings. * C C Built and maintained effective relationships with peers and upper management to drive team success toward common sales, service and operational goals.   Crew Trainer  McDonald's, Highlands Ranch, CO   * Trained workers in food preparation, money handling and cleaning roles to facilitate restaurant operations. * Developed and implemented strategies to enhance team performance, improve processes and increase efficiency. * Collaborated with cashiers trainees to document and resolve potential customer concerns to drive brand satisfaction and loyalty. * Instructed new team members on correct procedures for all areas of operations.   Sales Associate  TJX Companies, Norwalk, CT   * Arranged new merchandise with signage and appealing displays to encourage customer sales and move overstock items. * Kept apprised of emerging trends and provided informative customer service to assist in product selection. * Offered product and service consultations and employed upselling techniques. * Educated customers on product and service offerings. * Performed floor moves, merchandising, display maintenance and housekeeping to keep sales areas well-stocked, organized and current. |  |  | |  |  | | --- | --- | |  | chrls\_cstr@yahoo.com |  |  |  | | --- | --- | |  | 720-431-2278 |  |  |  | | --- | --- | |  | 9707 Whitecliff Pl, CO, 80129 |   Education  Denver College of Nursing  Denver, CO  Associate of Science Nursing (Sep 2020)  Completed coursework towards Associate of Science Science Education  Arapahoe Community College  Littleton, CO  Completed coursework towards Completed coursework Pre-requisites classes for nursing programs.  Additional Skills  Problem-solving skills  BLS  Customer service  Fluent English  First Aid  Inventory  Team building  Merchandising  Exchange  Money  Nursing  Policies  Pricing  Problem resolution  Processes  Quality  Sales  Spanish  Tagalog  Team management  Telephone  Time management  CPR  Certifications  Registered Nurse 1671902 |  |

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