# Le'Keisha Glaze

#### Housekeeping Technician - Hampton Inn

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experienced professional with over 5 years in housekeeping with a proven track record to perform in a stressful environment while maintaining a good work ethic. I'm seeking long-term employment for career development.

Willing to relocate: Anywhere Authorized to work in the US for any employer

## Work Experience

#### Housekeeping/Hospitality

Roper St. Francis Healthcare - Columbus, GA November 2021 to Present

I clean patient rooms and supervise part-time have over 10+ experienceWorked as housekeeper in a nursing facility

#### **Executive Housekeeper**

Emory Healthcare - Columbus, GA October 2021 to Present

I ensure the rooms are cleaned and well sanitize daily for our patients. Have 10+ experience in this department

#### **Assembly Line Production Worker**

Hyundai powertrain - West Point, MS December 2020 to Present

Assembly line production

#### **Housekeeping Technician**

Hampton Inn June 2018 to Present

- · Maintained a healthy environment through use of chemicals according to policy
- Practiced safe work habits and performed tasks in a timely manner to increase room availability
- Replenished soiled linen, vacuumed floors, scrubbed surfaces and dusted furniture for cleanliness
- Coordinated workflow to stream line processes to ensure guest satisfaction

#### Warehouse Clerk

The Memory Company April 2017 to March 2018

- Performed inventory counts to ensure accuracy of balances and re-stocked as needed
- Adhered to and delivery procedures; maintained timely control, and distribution of equipment

- Identified stock items using proper tags, manufacturer numbers, and lot numbers
- Received and unpack items; maintained records and reported unresolved discrepancies

#### Manager

Motel 6 August 2013 to February 2017

- Displayed/stationed complimentary toiletries in sight to be readily available to guest
- Surveyed and inspected rooms before/ after cleanings to resolve discrepancies
- Documented and tracked room status to update real-time room availability
- Provided customer service greeted/assisted guest with deliveries as requested

### Education

High School Diploma Carver HS

2007

#### **Bachelor's degree**

#### Skills

- Filing (4 years)
- Cleaning
- Hospitality (8 years)
- Microsoft Office (4 years)
- Cashiering (8 years)
- Laundry
- Cashiering
- Buffing
- Caregiving (10+ years)
- Forklift
- English
- Packaging (10+ years)
- Mowing
- Machining
- Microsoft Excel
- Medical billing
- Supervising experience
- Lean manufacturing
- 5S
- Mechanical knowledge
- Food service
- Assembly

- Sterile processing
- Custodial experience
- Hospital experience
- Hotel experience
- Sales
- Lawn care
- Home care
- Pallet jack
- Customer service
- Vital signs
- Math
- Environmental services
- Cash handling
- Communication skills
- Commercial cleaning
- Load & unload
- Medical coding
- Basic math
- Front desk
- Facilities maintenance
- Maintenance
- Computer operation
- Retail sales
- Kitchen experience
- Veterinary experience
- Landscape maintenance
- Food preparation
- Floor care
- Training & development
- Serving
- Patient monitoring
- Data entry

# Certifications and Licenses

CNA driver's license BLS Certification CPR Certification

## **Boiler License**

# Additional Information

Core competencies include:

- Detail Oriented
- Conflict Resolution
- Strong Interpersonal skills
- Sanitary
- Resourceful
- Self-starter
- Time Management
- Safety Minded