**Sawghar Khalaj RN, BSN**

Cell: (949) 370-3196 or Email: sawghar.khalaj@gmail.com

**OBJECTIVE**

Dedicated and motivated Charge Nurse/Registered Nurse seeking acceptance in your hospital where I may apply my education and skills to promote quality patient care.

**SUMMARY OF QUALIFICATIONS**

* Operative Room Registered Nurse at Mission Hospital, Trauma Center.
* Surgical unit charge nurse at trauma center with high quality management.
* Certified Preceptor and educator for new-grad RNs.
* Active member of Association of PeriOperative Registered Nurse (AORN).
* Registered Nurse, BSN and Public Health Nurse.
* Certified in BLS, ACLS, PALS, NRP, NIH Stroke Scale (NIHSS) and ECG and Pharmacology.
* Knowledge of medical terminology.
* Compliance and knowledge of HIPPA Regulations.
* Knowledge of EMR System: Meditech.
* 207 hours volunteering in emergency room.
* Active member of Emergency Nurse Association (ENA).
* Organized, friendly, honest, team player, cultural sensitivity, adaptive and easy to teach.
* Excellent time management skills.
* Detailed oriented, excellent communicator with strong customer service skills.
* Proficient in Microsoft word and PowerPoint.
* Nursing knowledge, quick critical thinking and problem solving skills.

**EDUCATIONAL BACKGROUND**

**Master of Science in Nursing / Family Nurse Practitioner (MSN-FNP)** – West Coast University, Anaheim, CA

10/2021- Present

**Bachelor’s of Science in Nursing** – West Coast University, Anaheim , CA 01/2017- 05/2019

* Graduated, June 2019.
* Membership: Sigma Theta Tau and National Student Nursing Association.
* GPA 3.6, cum laude. Dean’s List for three terms.

**Associate Degree in Health & Science** – Saddleback College, Mission Viejo, CA 01/2014- 10/2016

* GPA 3.5, cum laude.

**Bachelor’s of Law** – Azad University of North Tehran, Tehran, Iran. 10/2003 – 07/2010

**STUDENT RN CLINICAL EXPERIENCE**

**Integration / Preceptorship:** College Medical Center Long Beach, Emergency Department (136 hours).

**Advance Medical Surgical:** Mission Hospital, Cardiac Intensive Care Unit, Surgical Intensive Care Unit (136 hour).

**Public Health:** Sea County Senior Center Laguna Niguel (91 hours).

**Pediatrics:** CHOC Hospital Orange, Neonatal Intensive Care Unit, Pediatric Intensive Care Unit, Oncology, Emergency Department (67.5 hours).

**Maternal & Newborn (OB):** Orange Coast Medical Center, Labor/Delivery, Neonatal Intensive Care Unit, Postpartum Unit (67.5 hours).

**Medical Surgical 2:** Mission Hospital (135 hour).

**Mental Health:** College Medical Center Hawthorne, Psychiatric Unit (90 hours).

**Medical Surgical 1:** Mission Hospital (135 hours).

**Fundamental:** Parkview Healthcare Center (90 hours).

**Total Hours:** 949 hours.

**WORK EXPERIENCE**

**Registered Nurse** – Mission Hospital, Mission Viejo, CA 01/13/2020 – Present

* Circulating in General, Orthopedic, Laparoscopic, Trauma, and Robotic Assistant surgeries.
* Charge nurse during day and night at a trauma center in the surgical unit.
* Manage the surgical team, closely work with coordinators and surgery and hospital director.
* Prepared surgical suit according to surgery and surgeon preference.
* Collaborated with physicians and surgical team to ensure the highest safety, surgical standard, and develop a care plan for patient during surgery.
* Adhered to AORN standards of perioperative practice.
* Assisted physicians with examinations, procedures, and other patient care activities.
* Monitored patients for complications and conducted pre and post-operative teaching to the patient and family members.

**Sales Associate** – Payless Shoes, Laguna Niguel, CA 03/2013 – 02/2014

* Maintain outstanding customer service.
* Excellent problem solver with sales skills.
* Handled cash register responsibilities, organizing the cash register, and closing cash register at the end of the day.

**Lawyer** – Amadeh Law Office, Tehran, Iran 02/2010 – 03/2011

* Develop, planning, and manage clients care.
* Advice the clients for legal issues, businesses, represent them in court, and advocate for them in the courts.
* Finding and representing evidence, make legal arguments, and advocate for the clients.

**Paralegal** – Amadeh Law Office, Tehran, Iran 10/2008 – 01/2010

* Collaborated with lawyers to client case management and planning.
* Working on legal functions, including civil and criminal cases.

**Sales Associate** – Parsin Pharmacy, Tehran, Iran 03/2005 – 08/2008

* Collaborated with pharmacy tech in collections of medications.
* Provided medication instructions to patients.

**VOLUNTEER EXPERIENCE**

**International Society for Children with Cancer** – ISCC, Irvine, CA 04/2011 – Present

* Work with this organization to make a difference in the lives of cancer stricken children, adolescents, and their families, by giving them access to the highest quality care and service possible regardless of their financial status.
* Globally help reduce the mortality rate of impoverished children suffering from cancer, particularly in developing countries, through financial assistance.

**Mission Hospital** – Emergency Department, Mission Viejo. CA 05/2014 – 04/ 2016

* Completed 207 hours in emergency department, assisting RNs with patients and supporting interdisciplinary team needs.

***References Available Upon Request***