



## PHYLLIS N. WILLIAMS

### REGISTERED NURSE

#### PROFILE

Dedicated, new graduate nursing student with the ability to multitask and work well with others. Patient care orientated, bringing forth compassion and a friendly attitude. Highly organized and skilled in written and verbal communications. Committed to utilizing my acquired nursing skills to assist others while working towards the mission of the company. A strong leader who works well under pressure and exudes positivity.

#### CONTACT

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#### LICENSURE AND CERTIFICATIONS

- State of IL official NCLEX examination pass letter
- American Heart association – Basic Life Support
- Certified Nursing Assistant Certification

#### WORK EXPERIENCE

##### **Intely Care - Certified Nurse Assistant** 01/19/2022–Current

- Assist with all basic patient care activities such as daily living activities, hygiene, showering, peri care and elimination needs.
- Provide social and emotional support to improve residents' morale.
- High number of assigned patients who I respond to in a timely and efficient manner.
- Assist RN's with all tasks to ensure optimal patient care.

##### **Manor Care Rehab Facility – CNA** 12/2019–07/2020

- Successfully performed designated functions under the supervision of an RN.
- Worked with an unwavering commitment to patient safety and comfort.
- Performed duties in accordance with all existing regulatory and hospital standards.

##### **Manor Care Rehab Facility - Food Service Worker** 9/2018–07/2020

- Assist the food service coordinator/director in maintaining a clean kitchen area and in preparing and delivery meals.
- Assists management in conducting orientation and training for staff and detainee workers.
- Ability to learn food service safety regulations, practices, and procedures.

#### EDUCATION

**Rasmussen University**  
**Associates of Applied Science in Professional Nursing**  
06/28/2020 – 12/18/2021

- Fall Quarter - Honor Roll, 2020
- Spring Quarter - Deans List, 2020
- Fall Quarter – Honor Roll, 2021