

# Matthew Ramirez

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+1 626 534 4157

20 years old

Authorized to work in the US for any employer

## Work Experience

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### **Care taker**

Aveanna Healthcare

January 2018 to Present

Care Taker, 2018 to Present for a Autistic boy

Work for 5 hours a day, every other day

Tasks:

- Feed the patient
- Cloth the patient
- Clean the patient
- Take care of patient
- Keep environment clean and a safe-zone

### **Assistant Manager**

Car wash

April 2020 to June 2021

- Handle money and money count
- Customer services
- Team management
- Physical labor
- Manage meetings
- Team connection activities
- Inventory count

### **TA (Teacher Assistant)**

Mission Oak High School

2019 to 2020

Work for 1 full period (1 hour and 30 mins) in the afternoon every other day

Tasks:

- Help set up labs
- Clean up the lab room
- Assist the teacher and Substitute
- Organize the lab room

## **Math Tutor**

Mission Oak High School

2018 to 2020

Work for 1 full period (1 hour and 30 mins) in the morning every other day

Tasks:

- Help students with homework and classwork
- Teach lessons on certain subjects
- Test corrections

## Education

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Mission Oak High School

## Skills

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- Team worker
- Money handling
- Taking specific orders
- Leader
- Good time management skills
- Fast learner
- Customer Service