

Akbari Ahmad

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(916) 559-2887

Work Experience

PART TIME VOLUNTEER INTERPRETER

SELF-EMPLOYED - Sacramento, CA

November 2019 to January 2022

Voluntary Providing Interpretation and Translation services to new Afghan Immigrant in local Schools and Communities.

- Voluntary Helping New Afghan immigrants on filling Forms and making appointments when needed
- Driving with Rideshare Companies (Uber & Lyft)

Translator/Front Desk Admin

CRYSTAL DENTAL

July 2018 to October 2019

- Providing translation and interpretation for the client
- Answering phone as linguistic services English to Dari/Farsi and Pashto and Vice Versa
- Scheduling appointment for patients.
- Entering/updating patient's file in PAL system

Liaison Officer/Interpreter

AFGHAN COMPOUND SUPPORT SERVICES(ACSS) - KABUL, AF

November 2014 to March 2018

Interpretation/Translation of documents and speech between foreign clients to local individuals.

- Processing and renewal of US Citizens Work Permits, VISAs, and other legal documents.
- Liaison and coordinating between customer (US citizens) and local government offices.
- Other related tasks related to liaison/interpreter.

Admin/Interpreter in Sallyport Global Service

Contractor of IDS Academy in Camp KODIAK, HERAT Province - AF

March 2013 to November 2014

Afghanistan

Skills

- 6 years experiences as Linguist in English, Dari, Pashto

- Proficient in Ms Office Suite (MS. Word, MS Excel, Access, Outlook, PowerPoint) with high speed typing
- Communication both verbal and writing (email and official correspondences)
- Multilingual (Fluent written and verbal English, Native: Persian/Dari, verbal Urdu)
- Excellent Workplace and Safety knowledge and record
- Sales