

Melissa Q. Mendoza

3315 Coral Grove Drive • San Antonio, TX 78247 • (210) 716-7950 • melissamen23@gmail.com

OBJECTIVE

Efficient Licensed Nurse with over five years of experience with a track record of providing effective patient care. Seeking a position as a Perioperative Nurse which will allow me to expand my practical experience, utilize my versatile skills and knowledge while providing quality health care to patients.

SKILLS

- Proficient in Microsoft Office
- Bilingual- Fluent in English and Spanish (Written and Verbal)
- Proven ability to work in group and individual settings utilizing interpersonal communication skills
- 5 +years' in the medical field, with working knowledge of medical terminology and diagnoses

EDUCATION

Bachelor of Science
Texas Tech University, Lubbock, Texas
Nursing- 2018

Associate of Applied Science
San Antonio College, San Antonio, Texas
Nursing- 2015

Associate of Applied Science
San Antonio College, San Antonio, Texas
Dental Assisting- 2008

WORK EXPERIENCE

Registered Nurse | Christus Santa Rosa Alamo Heights Surgery Center | San Antonio, TX
MARCH 2021- CURRENT

Registered Nurse | Methodist Stone Oak Hospital | San Antonio, TX
JULY 2016 - CURRENT

- Monitor and continually assess operating room conditions, including patient and surgical team needs
- Prepare, care for, and dispose of tissue specimens taken for laboratory analysis
- Provide technical assistance to surgeons, surgical technicians, and anesthesiologists
- Monitor and communicate patient health status with an interdisciplinary team of doctors and patient care professionals
- Conduct a preoperative nursing assessment and customize an individualized plan for the patient
- Prepare for surgery, including proper knowledge of patient positioning and confirmation of surgical site
- Delegates to assistive and medical personnel in a proficient manner for exact preparation of surgery
- Knowledge in medication reconstitution and reconciliation. Collect patients' medical histories and assessment findings
- Ensure the sterility of surgical products and instrumentation
- Advocate for patients' and families' needs, or provide emotional support for patients and their families
- Collaborate alongside with other health care professionals during the preoperative and postoperative phase
- Adherence to national standards of practice and regulatory guidelines
- Previous clinical care coordinator for ENT and Oral Maxillofacial specialties

Dental Assistant | Bella Smiles Family Dentistry | San Antonio, TX

AUGUST 2014 - MAY 2016

Dental Assistant | Oakwell Dental Care | San Antonio, TX

JANUARY 2011 - JULY 2014

LICENSES AND CERTIFICATIONS

Registered Nurse
BCLS/ACLS
AORN and ANA member

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Licensed Dental Assistant