

Lewis Covarrubias

Sales Associate/Commercial Driver/Hub Driver - AutoZone

El Centro, CA 92243

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obtain a challenging position with your company which offers diverse job responsibility and an opportunity for career advancement.

skills/abilities: • Bilingual English/Spanish.

- Report Writing.
- Clerical and Receptionist Skills.
- Good Communication Skills.
- Excellent Customer Service.
- Telephone Etiquette.
- Operating Cash Register.
- Inventory and Stock Control.
- Various Warehouse Experience.
- Perform Heavy Lifting.
- Fast Paced Work Environment.
- Perform Heavy Lifting.
- Use Hand and Power Tools.

Willing to relocate to: Imperial County, CA - -

Authorized to work in the US for any employer

Work Experience

Sales Associate/Commercial Driver/Hub Driver

AutoZone - El Centro, CA

February 2016 to December 2019

- selling and distribution of parts.
- Running cash register, handled money.
- Clean organize store merchandise/stock shelves.
- Testing and diagnosis of car batteries, starters, alternators.
- Customer service/communications.
- Assisting customers in finding the appropriate parts for their vehicle.
- picking up and delivery of parts and products from our stores and outside vendors to our commercial customers.
- Coordinating inventor control procedures.
- Take cash and check payments and give receipts.
- Load auto parts into delivery vehicle (truck or van depending on size of delivery) and ensure that they are properly and safely stacked.
- Chart out shortest and safest possible route to destinations by using maps and the GPS.
- Drive delivery vehicle to the destination by ensuring that right speed limit is adhered to.
- Maintain delivery logs and communication statuses of deliveries to the company.

- Ascertain that the interior and exterior of delivery trucks/vans is cleaned and polished.

Service porter

Nissan - Imperial, CA

June 2013 to October 2014

- Help manager ensure that all cars on the lot are well-maintained in excellent working condition and clean for effective merchandising to customers.
- cleaning the exterior of vehicles, wiping down and cleaning out the interiors.
- Check washer fluids and other basic fluids in the car to make sure they are filled for test drives.
- Battery maintenance and replacement.
- Help maintain the lot cleaned and marketable conditions.
- Move vehicles into and out of the service garage.
- Place materials into vehicles such as car manuals, sales tags, mats and air fresheners.

Security Officer

Asps - Calexico, CA

November 2012 to March 2013

- Maintain safe and secure environment for customers and employees by patrolling and monitoring premises and personal.
- Prevent losses and damage by reporting irregularities.
- Complete reports by recording observations, information, occurrences, and surveillance activities, interviewing witnesses; obtaining signatures.

Customer Service Rep

Papaya Clothing - El Centro, CA

July 2011 to May 2012

- Clean, Maintained safe working environment.
- Assisted customers with questions.
- Cashier, handled money.

Education

License

CA State

2016

automotive

El Centro

2015

Master in hand tools

Vocational training program

2013

certificate

Imperial Valley College

June 2009 to June 2011

High school diploma or GED

Skills

- Surveillance
- Commercial Driving
- Heavy Lifting
- Driving
- Security
- Commercial Vehicle Experience
- Spanish
- Box Truck
- Phone Etiquette
- Merchandising
- Delivery Driver Experience
- Mechanical Knowledge
- Vehicle Maintenance
- Flatbed
- Load & Unload
- Oil Change
- Pallet Jack
- Mechanic Experience
- Typing
- Meeting facilitation
- Forklift
- Retail sales
- Environmental services
- Loss Prevention
- Microsoft Word
- Renovation
- Time Management
- Supervising experience
- Van driver
- Custodial experience
- Medical records
- Industrial equipment
- Warehouse experience
- Basic math
- SOAP
- Finance

- Leadership
- Caregiving
- English
- Computer literacy
- Microsoft Excel

Certifications and Licenses

CDL

CPR Certification

Forklift Certification

Driver's License