

# Merilee Hawkins

## **Registered Nurse**

Nesbit, MS 38651

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+1 601 329 1675

Authorized to work in the US for any employer

## Work Experience

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### **Perioperative Registered Nurse**

MidSouth Pain Treatment Center - Germantown, TN

August 2019 to Present

#### Pre-op intake

- Assessment/Vital Signs
- Blood glucose testing
- IV initiation
- INR testing

#### Intra-Op Nurse

- Monitoring vital signs/Level of consciousness
- Assessment during spinal injection procedure
- IV sedation administration
- Promoting safety/Surgical time out
- Sterile procedure set up
- Administering reversal medication if needed

#### PACU Nurse

- Assessment post spinal injections
- Vital signs
- Ambulation
- IV Medication administration
- ECG
- Reporting abnormalities to physician
- Assessing dressing and site for post-op bleeding
- Communicating with family members
- Extensive EMR charting

### **RN School Nurse**

DESOTO COUNTY SCHOOLS - Horn Lake, MS

July 2020 to May 2022

- Provide basic healthcare to students in case of injury or acute illness
- Develop health plans for students with chronic illnesses and disabilities
- Educate students and staff on healthy habits, such as proper nutrition and hygiene
- Detect health problems

- Update students' medical history
- Ensure school environment is safe for children and school staff (e.g. prevention of communicable diseases)
- Oral medication administration
- Diabetes management, insulin administration
- COVID reporting and contact tracing

### **Nurse - Infusion Clinic Supervisor**

PRx Healthcare Restorations Center - Hattiesburg, MS

May 2016 to May 2019

Input patient for clinic visits

- Perform and interpret 12 lead ECGs and report findings to physician
- Complete physical assessment including blood pressure, pulse, respiratory status, pulse oximetry, and pain level
- Insert and maintain peripheral IV catheters
- Assess and maintain PICC and central venous catheters including sterile dressing changes, flushing, maintaining patency
- Removal of PICC lines
- Prepare, mix and administer IV medications under physician supervision
- Entering infusion CPT codes for all procedures
- Closely monitor patient's condition while receiving IV infusions and report to physician
- Administer IM injections as ordered
- Supervising nurses during infusions and procedures
- Coordinating physicians schedules
- Ordering of supplies and medications, as well as logging NDC numbers and monitoring narcotic logs

### **Nurse - Infusion Nurse**

Southern Neurologic & Spinal Institute - Hattiesburg, MS

January 2014 to May 2016

Input patient for clinic visits

- Perform and interpret 12 lead ECGs and report findings to physician
- Complete physical assessment including blood pressure, pulse, respiratory status, pulse oximetry, and pain level
- Insert and maintain peripheral IV catheters
- Assess and maintain PICC and central venous catheters including sterile dressing changes, flushing, maintaining patency
- Removal of PICC lines
- Prepare, mix and administer IV medications under physician supervision
- Entering infusion CPT codes for all procedures
- Closely monitor patient's condition while receiving IV infusions and report to physician
- Administer IM injections as ordered
- Ordering of supplies and medications for clinic

### **Registered Nurse**

Pearl River County Hospital

December 2010 to January 2014

Swing bed and acute care RN

- Administering oral and IV medications
- Complete patient assessments
- Wound care including wound vac
- Assisting in emergency room as needed
- Assisting with physical therapy
- Ambulation
- Completing care plans for long term stays
- Stroke therapy
- Orthopedic post-op care

### **Registered Nurse**

Forrest General Hospital Home Health

December 2011 to January 2013

- Accessing PICC, central lines, and port-a-caths
- Complete physical assessments in patient's home and report to ordering physicians
- Administer IM injections, IV medications, and PTN in the home and teach family members
- Maintain and remove PICC lines in the home
- Draw blood for lab work, collect sputum and stool samples in the home
- Wound care including wound vacs and compression dressings
- Monitoring surgical incisions
- Supervising home health nursing aides
- Assess for social service needs
- Coordinating with physical therapy/occupational therapy
- Coordinating schedules with patients and physicians

### **Assistant Manager**

O'Neal's Restaurant

October 2001 to December 2009

Supervising wait and kitchen staff

- Cooking and Serving
- Ordering food and supplies
- Scheduling employees
- Payroll

## Education

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### **Bachelor's degree in Nursing**

University of Louisiana at Lafayette

January 2021 to May 2022

### **Associates Degree in Nursing**

Pearl River Community College

January 2008 to December 2009

## **High School Diploma**

Lumberton High School

August 1996 to May 1999

## Nursing Licenses

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### **RN**

State: MS

## Skills

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- RN (10+ years)
- Home Health (2 years)
- Home Care (2 years)
- IV Therapy (5 years)
- training
- CPR (10+ years)
- Time Management (10+ years)
- Med Surg (3 years)
- Hospital (3 years)
- Staff Nurse
- Medical Surgical (3 years)
- Experience Administering Injections
- EMR Systems
- Vital Signs
- Venipuncture
- Laboratory Experience
- Triage
- CPT Coding
- Medication Administration
- ICD-10
- Caregiving
- Nurse Management (3 years)
- Patient Care
- Management
- Supervising Experience (3 years)

## Certifications and Licenses

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### **BLS for Healthcare Providers**

April 2022 to March 2024

**Advanced Cardiovascular Life Support (ACLS)**

**RN**