

[Stephanie Duke]

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Objective

[To improve and grow my nursing skills and career by gaining as much experience as possible.
To be a part of something big by helping heal people]

Education

- [East Tennessee State University, Johnson City, TN]
- [RN BSN] [Aug 2021 - Aug 12, 2022]

- [TN Technology Center at Nashville, Nashville, TN]
- [LPN] | [Dec 2010]

- [Nashville State Community College, Nashville, TN]
- [2013-2014]

- [Columbia State Community College, Columbia, TN]
- [currently attending]

Experience

[Sept 2022- Oct 2022]

[RN unit manager] [Quality care and rehab] [Lebanon, Tn]

[Manager duties over nurses and CNAs, floor nursing, audits]

[March 2020 – April 2022]

[LPN 4] [Vanderbilt Primary Care] [Mt Juliet, TN]

[Duties consist of patient intake, triage, assisting providers with procedures as needed, and ordering supplies and medications, in addition to duties for previous experiences. I was part of the opening of this brand new clinic so a lot of work in the beginning was dedicated to that]

[June 2018-March 2020]

[LPN 4] | [Vanderbilt Orthopedic Institute] | [Mt. Juliet, TN]

[Duties consist of ordering medication, assisting the physician with joint injections, monthly audits, and placing orders per provider, in addition to the duties for previous experiences]

[April 2016-present]

[LPN 4] | [Hillsboro Medical Group at Vanderbilt] | [Nashville, TN]

[Duties consist of assisting with staffing, assisting charge nurse, precepting, in addition to the duties below]

[Feb 2011-present]

[LPN] | [Hillsboro Medical Group at Vanderbilt] | [Nashville, TN]

[Duties consist of obtaining vital signs, phone triage, medication refills, scheduling patients, patient referrals to continue care, managing message baskets/phone calls, and staffing. Currently challenging career ladder to advance from LPN 2 to LPN 4]

[July 2008-Feb 2011]

[Medical Assistant/ CNA] | [Hillsboro Medical Group at Vanderbilt] | [Nashville, TN]

[Duties consist of minimal phone triage, obtaining vital signs, patient check in at front desk, scheduling appointments.]

[Oct 2007-July 2008]

[Patient Service Representative] | [Hillsboro Medical Group at Vanderbilt] | [Nashville, TN]

[Patient check in/out at front desk, scheduling appointments, taking co-payments]

[April 2006-Oct 2007]

[CNA] | [Trevecca Health and Rehab] | [Nashville, TN]

[Patient care, feeding patients, bathing patients, patient transport, patient companionship]

Awards and Acknowledgments

- [attended MAGNET workshops]
- [several awards from management for general jobs well done]
- [acknowledgment from charge nurse, nurse manager, and nurse administrator for hard work and completing tasks]
- [personal accomplishment is finishing school as an adult with a family of 3 children, one of which was born in the middle of the program]

References

Available upon request