

Audrey Pritchard

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To work for an organization where I can apply my current skills as an experienced Nurse as well as Nurse Manager to help promote initiatives and further the goals of the organization. Utilizing my prior work experiences and skills with time management and communication to work effectively with various members of the organization to ensure the best possible outcomes for the company.

Authorized to work in the US for any employer

Work Experience

Registered Nurse Registrar with ANCC

Quadrant, Inc - Silver Spring, MD

August 2022 to Present

- Review transcripts and documents for certification of clinicians
- Work remotely and meet weekly objectives
- Quickly and efficiently learned new systems of Personify and Onbase
- Perform evaluation to see if clinicians are eligible to sit for certification exams with ANCC

Occupational Health Nurse

Quadrant, Inc - Washington, DC

March 2022 to May 2022

Contract position in the Occupational Health Department at Georgetown Hospital.

- Perform pre placements New Hires
- Responsible for performing 12 panel drug tests
- Phlebotomy
- Created orientation document for nurses
- Created checklist for New Hires
- Conducted fit testing for new and current employees
- Covid testing and shot clinic
- Updated vaccination information

Chesapeake Medical Staffing- Travel Nurse

Inova Schar Cancer Institute - Fairfax, VA

January 2021 to January 2022

- Perform physical and psychosocial assessments
- Triage patients who call in and assist with system and disease management
- Orient and train new staff as requested
- Assist with insurance authorization for procedures and medications as needed
- Assist with patient education in regards to treatment and symptom management
- Assist patients with scheduling

Registered Nurse (RN)

Sibley Memorial Hospital- Radiation Oncology Department & Proton Center - Washington, DC
November 2019 to December 2020

- Perform physical and psychosocial assessments
- Primary Nurse in charge of clinic for 3 different physicians
- Acted as charge nurse to coordinate nursing and Clinical tech support for all providers & patients in clinic
- Administering medications and injections per physician orders
- Assist with triaging patients as necessary
- Proficient in IV insertions
- Provide symptom and side effect management and support to patients during and post radiation
- Coordinate multidisciplinary care for patients

Registered Nurse (RN)

Virginia Hospital Center- Outpatient Infusion Center - Arlington, VA
February 2019 to March 2020

- Perform initial and on-going physical and psychosocial assessment according to agency guidelines & nursing practice
- Administering medications and injections per physician orders
- Perform therapeutic phlebotomy
- Administer chemotherapy medication
- Proficient in IV insertions
- Reviewing orders for initiation of treatment for patients
- Follow up with Physicians offices for updates or changes in patient's conditions
- Assist with ensuring appropriate ICD 10 coding utilized

Registered Nurse (RN)

Virginia Hospital Center- Kaiser Permanente Multi specialty unit - Arlington, VA
September 2017 to May 2019

- Perform initial and on-going physical and psychosocial assessment according to agency guidelines & nursing practice
- Administering medications and injections per physician orders
- As charge nurse dealt with patient assignments for RNs and Techs. Delegating duties and handling staffing call outs for current and next shift while handling personal assignment of 4-6 patients at a time. Precepting new graduates and staff members to the unit with training ranging from 6-8 weeks.
- Proficient in Wound care, Wound Vac placements, IV insertions, blood transfusions and Peritoneal Dialysis
- Monitor patient's on Telemetry
- Care and treatment of patients pre and post op
- Work in coordination with Palliative Care team regarding patients with chronic pain
- Educate and document on patient and family teaching for diabetes education, CHF, and equipment competence
- Member of Hospital wide and head of unit based Falls Committee.
- Creator of Psychiatric, Med Surg and Recovery and Wellness Collaboration Committee
- Lead team member of Performance Improvement Project in 2014
- Utilized Soarian for clinical documentation and Electronic Medication Administration

Patient Care Director

Virginia Hospital Center- Kaiser Permanente Multi specialty unit - Arlington, VA
November 2015 to September 2017

- Responsible for hiring, disciplinary actions and termination of staff
- Oversaw training for on average 30-50 personnel
- Assisted with moving HCAHPS scores from 20s into 90s
- Conducted interviews and handled 90 day and annual evaluations for staff
- Helped to implement and oversee Sepsis pilot on unit
- Member of Hospital wide Sepsis committee
- Cross into staffing to help supplement to meet safe staffing needs
- Oversaw precepting schedules for new graduates and new staff members to the unit with training ranging from 6-10 weeks.
- Trained staff to be proficient in Wound care, Wound Vac placements, IV insertions, blood transfusions and Peritoneal Dialysis
- Responsible for ensuring safe monitoring of patient's on my unit who were on telemetry
- Rounded on 24 patient's daily to ensure safe and appropriate care was being administered
- Provide appropriate feedback to staff regarding findings on rounding
- Work in coordination with Palliative Care team regarding patients with chronic pain
- Member of Hospital wide Falls Committee.

Registered Nurse Washington,DC

George Washington University Medical Faculty Associates
November 2014 to September 2015

- Triage patients as necessary via phone or in person
- Oversee Medical Assistants
- Teach patients regarding medications and skills such as administering injections
- Administer nebulizer treatments
- Perform ear lavages as necessary
- Administer vaccines
- Perform EKGs
- Train patients on new diabetes home monitoring devices and review competency level and comfort

Registered Nurse

Virginia Hospital Center- Kaiser Permanente Multi specialty unit - Arlington, VA
April 2013 to September 2014

- Perform initial and on-going physical and psychosocial assessment according to agency guidelines & nursing practice
- Administering medications and injections per physician orders
- As charge nurse dealt with patient assignments for RNs and Techs. Delegating duties and handling staffing call outs for current and next shift while handling personal assignment of 4-6 patients at a time. Precepting new graduates and staff members to the unit with training ranging from 6-8 weeks.
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Registered Nurse

Loudoun Free Health Clinic - Leesburg, VA
December 2012 to January 2014

- Administer medications and injections per physician orders
- Perform triage utilizing appropriate communication & documentation
- Prepare specimens to send out to labs in accordance with laboratory guideline
- Assist physician with discharge instructions and necessary patient follow-up & education
- Assist in management of patient records

Registered Nurse

Northern Virginia Mental Health Institute - Falls Church, VA
January 2013 to April 2013

- Perform initial and on-going physical and psychosocial assessment according to agency guidelines & nursing practice
- Administering medications and injections per physician orders
- Participate in comprehensive treatment team conferences to assist in initial planning & revising goals, objectives and interventions appropriate to the mental health status, age-related and problem-specific needs of each individual
- Collaborate with the treatment team to revise goals, objectives and interventions as appropriate to changes and the current status of the individual.
- Implement nursing plan of care for assigned individuals & lead and/or co-lead group therapy and teaching sessions for individuals.
- Instruct and educates individuals, their families and authorized representatives.
- Evaluate response of the individual to interventions and revise nursing plan of care as needed
- Monitor, communicate, and record the condition of the individual as appropriate.
- Assess and coordinate patient's discharge planning needs with members of the healthcare team and the individual.

Vocational Readiness Instructor

Empowerment Group - Jacksonville, FL
January 2012 to April 2012

- Provided training on employability skills to Vocational rehab participants, some with mental and physical impairments
- Created Powerpoint presentations for lesson plans
- Assisted participants with creating resumes and conduct job searches specific to their skill sets
- Generated excel spreadsheets of potential jobs for program participants

Vocational Readiness Instructor

Volunteers of America- Florida - Jacksonville, FL
June 2010 to December 2011

- Taught basic math skills class
- Provided training on employability skills to Vocational rehab participants, some with mental and physical impairments
- Created Powerpoint presentations for lesson plans
- Assisted participants with creating resumes and conducting job searches specific to their skill sets

- Generated excel spreadsheets of potential jobs for program participants

Environmental, Health & Safety Rep.(EHS)

APAC- First Coast Division - Jacksonville, FL

January 2008 to October 2008

- Ensure federal and company EHS procedures and guidelines are being followed
- Investigate and handle worker's compensation, fleet and general liability accidents & conduct random drug tests
- Provide safety training for anywhere from 2- 200 employees at a time at least once a month
- Conduct plant and jobsite inspections utilizing OSHA standards
- Responsible for accident investigations involving company vehicles, equipment or employees in my area

Administrative Assistant

EHS - Jacksonville, FL

August 2006 to December 2007

- Organize spreadsheets and files of potential, current and past due claims
- Keep in contact with claimants regarding their claims, & notifying them of any status changes
- Upkeep of training files and spreadsheets for over 200 employees
- Track safety supplies needed for three different branches
- Organize monthly safety training for Jacksonville & Gainesville, FL , & Savannah, GA

Education

Associate of Science in Nursing

Florida State College of Jacksonville - Jacksonville, FL

May 2012

Associate of Business Administration in Business Administration

American Intercontinental University Hoffman Estates - Hoffman Estates, IL

December 2004

Nursing Licenses

RN

Expires: March 2024

State: VA

RN

Expires: June 2024

State: DC

Skills

- Nursing (10+ years)
- ICD-10 (4 years)

- EMR Systems (10+ years)
- Medical Records (10+ years)
- Triage (8 years)
- Cerner (6 years)
- Group Therapy (1 year)
- Medication Administration (10+ years)
- Experience Administering Injections (10+ years)
- Nurse Management (3 years)
- Critical Care Experience
- Dialysis Experience
- Epic (6 years)
- Employee Orientation (7 years)
- Hospital Experience (8 years)
- Occupational Health Experience (2 years)
- Phlebotomy (10+ years)
- Workers' Compensation (2 years)
- Management (4 years)
- Medical Coding (4 years)
- Computer literacy
- Health information management
- Occupational health
- Computer skills
- Microsoft Office

Certifications and Licenses

BLS Certification

November 2021 to November 2023

BLS Certification through the American Heart Association

RN

October 2012 to March 2024

Virginia Nursing License - 0001241060

Washington DC Nursing License- 1035386 Acquired December 2014 and Expires June 30, 2024

AHA Certification

CPR Certification

Compact State Nurse License

March 2022 to March 2024

Virginia Compact License