**Nichole Carter**

6 Loxwood Street

Worcester, MA 01604

774-420-9479

Carter32109@gmail.com

**Objective:** Recent LPN program graduate with 7 years of experience working in the medical field as a medical assistant, and 10 months of practical nursing clinical experience. Seeking a full-time position where I can provide exceptional care in a variety of settings. Passionate about providing quality patient centered care. Caring, timely professional with ambition and the will to learn and gain experience to be a better person and wonderful nurse.

**Professional Experience:**

**Medical Assistant** 10/2014- 10/2018

Reliant Medical Group, Worcester, MA

* Vital signs, prescription refills, assisted the physician with procedures, stocked rooms, ordered supplies, cultures (throat, urine), urinalysis, pregnancy testing, FSBS, EKG’s, fitted patients with DME

**Medical Assistant/ Orthopedic Cast Technician** 03/2013- 09/2014

Premier Foot and Ankle Center, Worcester, MA

* Applied and removed casts and splints, applied and removed dressings, wound care, suture and staple removal, tapings, triaged patients per physicians’ orders, vital signs, assisted the physician with injections, ordered medical supplies, scheduled appointments, prior authorizations, billing

**PCA II- Pulmonary, Allergy, and Critical Care Medicine** 12/2011-08/2012

UMass Memorial Medical Center, Worcester, MA

* Checked patients in and out, worked in the call center, scheduled appointments/procedures, prior-authorizations, roomed patients, vital signs, EKG’s, spirometry testing, perform trending pulse oximetry to evaluate patient’s oxygen requirements

**Medical Assistant/Secretary- Internal Medicine** 03/2011-12/2011

Saint Vincent Medical Group, Shrewsbury, MA

* Phone triage, insurance verification, referrals, patient intake process, placed and processed orders (medication, labs, referrals), vital signs, EKG’s, glucose testing, cultures (throat, urine, etc.), pregnancy testing

**Education:**

**Licensed Practical Nursing Program**

Quinsigamond Community College, Worcester, MA

**Medical Assistant Certificate, 2011**

Salter College, West Boylston, MA